

Oakes Enhancement. Inc. (OEI)

Date: January 4, 2011

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Sitzler, Schnell, Forward, Dahlstrom, Zimmer

Directors Absent: Haring, Dawson, Skjefte, Schmaltz

Guests: Heather Roney,

Proxy Transfers:

Funding Forms: None

Vice President Steve Dahlstrom called the January 4, 2011 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:12. pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with six board members and one guest in attendance.

Guest:

⇒ Heather Roney of Sweets 'N Stories: BUMP Program proposal

- New signage, new awnings, issues with the side of the building,
- **M(Schnell)S(Hoelscher)P: to approve the proposal presented by Roney.**

⇒ Secretary Report:

- o **M(Schnell)S(Forward) P: to accept the minutes of the December 7, 2010 meeting as printed.**

⇒ Treasurer's Report: ()

- o **M(Hoelscher)S(Schnell)P: to accept the Treasurer's report as printed.**
- o CD at FCCU: needs action.
 - Electronic voting to retract the motion made by Schnell at the December 7, 2010 meeting to reinvest at FCCU has been accepted.
 - Proposals for the funds:
 - Starion: 1.45% for 23 months with one jump
 - First State Bank: 1.5% for 24 months with one jump
 - **M(Forward)S(Hoelscher)P: to invest any dollars above the \$30,000 set aside for the BUMP program with First State Bank.**
 - The \$30,000 for the BUMP program will go into a project savings account already established at Starion Financial.
- o Real Estate Tax Statement
 - Industrial Park lots 5 & 6: Increase in taxes of \$151.66 \$1397.82 up from \$1246.16 Vculek payment is \$1520.
 - Housing Authority property: Block 2 lots 14 & 15 \$75.83 and Block 3 lots 11 to 13: \$75.83
 - **M(Sitzler)S(Forward)P: to advise Skjefte to negotiate the lease agreement with Vculeks to \$1750.** This would be an increase of \$230.
 - .
- o Gaming:
 - **M(Schnell)S(Forward)P: to accept the gaming report as printed.**
 - Report: (sheet): Gaming is going well through the end of the year

Business Items

⇒ Doug Sitzler brought a proposal from Beth Wolff.

- o Beth would like to put a fence around her country daycare.
- o She was wondering if she would qualify for any funding since she is not in the city limits.
- o OEI would like to explore this before committing -- she should contact Dickey County JDA

⇒ CHI residential Lots:

- o Dahlstrom will check on the status of the lots and the bid from OEI for the property.
- ⇒ Outstanding Loan updates
 - o Novak Electric: Will pay off as he is working on other things.
 - o H & D Cycles: Dahlstrom has visited with him—and will continue dialogue.
 - o
- ⇒ Community Development Director Report
 - o Not available – family death

Projects and information

- ⇒ Motel is moving along.
 - Calls for rooms are coming into the Chamber.
- ⇒ Champion REAP Alliance Membership/DSLRA: Dahlstrom
 - Meeting scheduled for last meeting week of January.
- ⇒ Annual Meeting
 - Work with Ptacek Financial on a date that would be favorable for all involved – joint meeting with the Chamber.
 - Harring is looking at a program for the evening.
- ⇒ Wind
 - Message at the office concerning wind asking for Charlie Kraemer.
 - Did not refer the call and they have not called back.
- ⇒ Other
 - Steve Voightman
 - Seems like things are moving forward.
 - Employees have been hired to assist with refurbishing.
 - Prototype is being worked on and could be completed in February.
 - Street/Infrastructure updates
 - Work to begin in March.

There being no further business the meeting adjourned at 5:15 pm.

Respectfully Reported,

Audrey O'Brien, Secretary Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: February 1, 2011

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Schmaltz, Dawson, Dahlstrom, Haring, Schnell, Skjefte

Directors Absent: Sitzler, Forward, Zimmer

Guests: None

Proxy Transfers:

Funding Forms: None

President Dale Skjefte called the February 1, 2011 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:07pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with seven board members attendance. Financial Advisor, Toni Ptacek joined the meeting during the treasurer's report.

Guest: No guests

⇒ Annual Meeting

- o 6PM -- Beaver
- o Program – Futures Game: Jodi Bruns
- o Skjefte and Schmaltz will handle the meeting.
- o

⇒ Secretary Report:

- o **M(Schnell)S(Hoelscher) P: to accept the minutes of the January 4, 2011 meeting as printed.**

⇒ Treasurer's Report: ()

- o **M(Dawson)S(Schnell)P: to accept the Treasurer's report as printed.**
 - Contract with PFS: Signed
- o Financial Advisor Toni Ptacek visited with the group about the financial report for the upcoming annual meeting.
- o Retirement
 - **M(Schnell)S(Hoelscher)P; to continue this practice with the same percentages as in the past. Steuck @ 5% and O'Brien**
- o Funding request from Chamber for 125th Anniversary – and for 2011 in general
 - **M(Hoelscher)S(Schnell)P: to grant up to \$2500 for the 125th anniversary games and expenses.**
- o Gaming:
 - **M(Dawson)S(Dahlstrom)P: to accept the report as printed.**

Business Items

⇒ JDA Updates: Dahlstrom

- o Business brought before the JDA.
 - Request for a feasibility study for OSS by Dustin Wagner was made to the Dickey County JDA
 -

⇒ CHI residential Lots:

- o The lots have been advertised and the offer from OEI still stands.
- o February 28, 2011 is the deadline date for outside bids on the lots.

⇒ Outstanding Loan updates

- o Oakes Housing Authority
 - \$849,000 is the loan amount.
 - Payments being made – but payments started late so the loan is in arrears by \$12,500.

- **M(Dahlstrom)S(Schnell)P: to loan the Housing Authority, contingent upon approval of the Housing Authority Board, for the difference in the figures Auditor Haring has and what will be needed after the February 8, 2011 meeting.**

⇒ Update on Bethie's Place: report by Haring

- o Working on accreditation
- o Infrastructure updates -- put a fence around the yard.

⇒ Community Development Director Report: See printed report.

- o Projects
- o Rural Leadership
 - BUMP:
 - Other
- o Runnings Supply
 - They came to Oakes to look at the community and the available buildings.
 - Homan's building (former Alco) parking lot is too small – but the building is good for their purposes.
 - USDA -- Rural Business Enterprise Grants is a possibility for purchase of the Homan building and land and other properties (reference Directors report)
- o Logo/Welcome updates

Projects and information

⇒ Champion REAP Alliance Membership/DSLRA

- A conference call took place – trying to set up a meeting –sending out letters to invite people to see if there is interest in keeping the organization alive.

⇒ Other

- EAPC papers to sign.
 - Papers were signed.
 - Need to put in a different reader – problem continues but it will be repaired.
- Steve Voightman
 - 2 scrapers have been sold -- there are four more to be refurbished - with some of these sold.
- Street/Infrastructure updates
 - Payments to the city -- Main Avenue improvements – OEI Pledged \$20,000
 - April will email the information to the board members.

⇒ Letter of Intent for the Dickey County Motel Group

- Reference the letter handed out.
- **M(Dawson)S(Schmaltz)P: to extend participation in this program to the new dollar figure of \$51, 060.44.**
- A new letter will be prepared with the above funding amendment figures.

There being no further business the meeting adjourned at 5:40 pm.

Respectfully Reported,

Audrey O'Brien, Secretary Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: March 1, 2011

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Hoelscher, Dawson, Dahlstrom, Schnell, Skjefte, Zimmer, Quandt, Forward

Directors Absent: Haring, Schmaltz, Ulmer

Guests: Novak's Quilted Blessings, Red River Electric

Proxy Transfers:

Funding Forms: None

President Steve Dahlstrom called the March 1, 2011 meeting of the OEI Board of Directors to order at 4:07 pm. The meeting was held at the Career and Technology in Center in Oakes, ND with eight members and five guests in attendance.

⇒ Guests:

- o Quilted Blessings – BUMP
 - Dave and Lori Novak explained their proposal for the BUMP program.
 - **M(Skjefte)S(Dawson)P: to approve this project as per their application with the total for the project being \$8886.05.**
- o Red River Electric
 - Business incubator – help businesses start up so they can eventually go out on their own.
 - Opening a business in Oakes – purchasing the old Schwan currently owned by Farmland Coop.
 - Referencing the Business Resource Group in the Fargo Moorhead Area

⇒ Secretary Report:

- o **M(Schnell)S(Skjefte)P: To accept the minutes of the February meetings as printed.**

⇒ Treasurer's Report: ()

- o **M(Schnell)S(Hoelscher)P: to accept the treasurer's report as printed and authorizing directors Dahlstrom, Hoelscher, Dawson, Schnell and Skjefte to sign on various accounts along with the secretary with Steuck & Waldner on the gaming checking account.**
- o CD investment at FCCU
 - Instead of purchasing a new \$5000 CD - these monies were added to an existing CD with a better interest rate.
- o Credit Card
 - Authorize Haring on this account – with the secretary as an additional signatory.
- o Signature pages
 - These should be signed before leaving today.
- o Gaming:
 - Report: The report was reviewed, and it was stated gaming at Rudy's is going well

Business Items

⇒ JDA Updates

- o OSS updates by Schnell
 - This project has merit.
 - Need facts to support requests.

⇒ CHI residential Lots

- o Bids closed on February 28, 2011.
- o No new updates currently

⇒ Update on Bethie's Place

- o Bring back next month.

⇒ Outstanding Loan updates

- o Work continues the loans.

- ⇒ Community Development Director Report: Printed report
 - o Projects
 - Schnell reported on negotiations with JT Homan and the former Alco building.
 - o Angry Beaver: BUMP
 - Email the information and vote once the Development Director returns.

Projects and information

- ⇒ Champion REAP Alliance Membership/DSLRA
 - Movement is forward – thinking of using the Development Director from Britton as the coordinator for the group.
- ⇒ Other
 - Dahlstrom attended the Steer Your Career event at the Oakes Public School. The purpose of this event is to promote 2-year career programs. Perhaps this is an area OEI should address for future funding.
 - Steve Voightman
 - Continues to sell scrapers.
 - Street/Infrastructure updates: Zimmer
 - Spring – truck route to be completed before the 125th.
 - Highway One after the 125th.

Additional thoughts

Oakes Truck & Trailer developing
Developer to update apartment units.

There being no further business the meeting adjourned at 5:15 pm.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: April 5, 2011

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Schmaltz, Dahlstrom, Dawson

Directors Absent: Haring, Ulmer, Forward, Zimmer, Quandt, Schnell

Guests: DECA Students, Novak's~~Quilted Blessings

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the April 5, 2011 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 4:05pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with five board members and six guests in attendance.

⇒ Guests:

o DECA Students:

- Kelsey Awender, Ellen Zetocha, Kaitlyn Awender, Makenzie Forward
- Deca National Convention - Orlando, Florida --- April 29, 2011
- \$1500 per student is the cost for the convention -
- Request for funds to attend National DECA.
- **M(Schmaltz)S(Skjefte)P: to fund \$250 for each student.**

o Quilted Blessings & Gifts: Novak's

- Purchase of a long arm quilting machine
- Will lead to employment of one to possibly two people.
- New machine – state of the art machine
- Price of the machine: \$30,000
- Shop Hops, Classes for all ages
- Dahlstrom will do some research and a vote will come via email -- terms could be \$5000 CD secured loan payment over 5 years.

⇒ Secretary Report:

o **M(Skjefte)S(Dawson)P: To accept the minutes of the March 1, 2011 meeting as printed.**

⇒ Treasurer's Report: ()

o **M(Dawson)S(Hoelscher)P: to accept the treasurer's report and the gaming report as printed.**

o From this time forward all financing of projects will be CD secured will be standard operating procedure unless circumstances dictate otherwise.

o Gaming:

- Continues to do well.

Business Items

⇒ Notes to cover:

⇒ Dahlstrom:

- BUMP loan financing
 - How to finance: Proceed with a CD secured loan with the lending institution they are using
- Oakes Truck & Trailer
 - This future expansion proposal continues to move forward.

⇒ Dawson: Sale of Evergreen Lots

- Dana Rosendahl would like to purchase the lots OEI owns.
- 5 lots west of Evergreen Apartments
- Rosendahl will cover all costs of curb, gutter, sewer.....
- Will the Housing Authority want them back?
- If they are for sale – should they be advertised --

- The decision could be made by the Housing Authority if the lots are not deeded to OEI or mortgaged.
- Covenants should be attached to any sale of the lots.
- ⇒ Dawson: City of Oakes – Baby Boomers
 - Is the City of Oakes A Baby Boomer City?
 - What is it Baby Boomers want –Medical, Hospital, Dialysis, Fitness?
 - Advertise to the SnowBird population
 - Red River Electric – Co-op Living---- rent (debt service) and association fee
 - One level living is a concern for Baby Boomers.
- ⇒ Heritage Insurance Policy
 - **M(Dawson)S(Hoelscher)P: to put this out for bids.**
- ⇒ Water Commission Letter
 - Questions were answered – form was signed and will be sent in to meet the deadline.
- ⇒ Fargo Blood Services: Adding a blood drive and looking for sponsor.
 - June 6, 2011
 - Rob Miller: 800.917.4929
 - OEI Is not interested in taking on this project as the Legion Auxiliary does a good job with this.
- ⇒ JDA Updates
 - o Feasibility study funded by Ellendale for OSSI.
 - o JDA is looking into this project.
- ⇒ CHI residential Lots
 - o Email update said CHI wanted to offer them for sale again this spring.
 - o **M(Dawson)S(Hoelscher)P: To resubmit OEI's original bid.**
- ⇒ Bethie's Place
 - o No updates currently
- ⇒ Community Development Director Report:
 - o Written Report
 - Work done by Haring is to be commended.
 - Requesting formal approval of the projects for The Angry Beaver Lodge and Twin Pines Inn.
 - **M(Schmaltz)S(Dawson)P: To approve these BUMP Projects totaling \$8800.59.**

Projects and information

- ⇒ DSLRA: updates and projects
 - Wind energy report is circulating between the members.
 - Meeting schedule on hold

NOTE: Visit Quilted Blessings, Voightman and the armory before the next meeting. Then conduct the meeting at the armory.

With no further business the meeting adjourned at 5:45 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: May 3, 2011

Place: Oakes Armory

Time: 4:00 PM

Directors Present: Hoelscher, Haring, Schnell, Dahlstrom, Dawson, Forward

Directors Absent: Skjefte, Quandt, Schmaltz, Zimmer, Ulmer

Guests: Steve Thompson with Skills students: Erica Entzminger, April Adam, Natalie Buck

Proxy Transfers:

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, May 3, 2011. They began their meeting at 4pm with a tour of Oakes Industries – moved on to Quilted Blessings and Gifts and then to the Oakes Armory to admire the updates.

With the tours completed, President Steve Dahlstrom called the meeting to order. There were six board members and four guests in attendance.

⇒ Guests:

o Steve Thompson: Skills USA

- Erica Entzminger, April Adam, Natalie Buck are students planning to attend Skills USA Nationals.
- Kansas City is the destination for this competition.
- Total trip is \$2500 -- Mr. Thompson drives the students to keep costs down.
- **M(Dawson)S(Hoelscher)P: to donate \$250 per student.**

⇒

⇒

⇒ Email voting to ratify: **M(Forward)S(Dawson)P: to ratify the votes taken on the matters listed below.**

o Insurance (4-25-11) Motion passed via email.

- motion to accept the policy billing from Heritage with the \$500 deductible making payment by the due date (end of this week) to receive the discounted billing amount.

o Quilted Blessings (4-26-11) Motion passed via email.

- "OEI to purchase a five-year time certificate in the amount of \$5000, to be pledged as security on a loan to Quilted Blessings & Gifts, Inc. for the five-year loan term. "-- Lending institution -- First State Bank

o Leased land to Vculek (4-28-11) Motion passed via email.

- There is a motion by Jeff Forward and a second by Dale Skjefte to rent the designated acreage owned by OEI for \$110 per acre to Brian Vculek.

⇒ Request –

o Sponsorship at the Rodeo -- letter (golden paper)

o **M(Hoelscher)S(Forward)P: to be a Chute/Gate sponsor for \$500.**

⇒

⇒ Notes to cover:

⇒ Dahlstrom: Oakes Truck & Trailer

- Waiting for next year to move forward.

⇒ Dawson: City of Oakes – Baby Boomers

- Some of these items are covered in the Directors report.
- Put together an advertising packet for placement in strategic places.

⇒ Secretary Report:

o **M(Dawson)S(Schnell)P: to accept the minutes of the April 5, 2011 meeting as printed.**

Mention was made of the \$1500 in the DECA Student presentation. This is the total cost of the trip for each student. OEI voted to donate \$250 to each student.

⇒ Treasurer's Report: ()

o **M(Dawson)S(Hoelscher)P: to accept the treasurer's report and gaming report as printed.**

o Gaming:

- Report: Gaming continues strong

- Quarterly reviews completed by O'Brien.
- Ulmer is wondering about purchasing the cameras that are already installed in his building. He has interest in opening Blackjack. OEI will sell the existing cameras to Ulmer for \$100.

Business Items

⇒ Harvest Inn

- o They are feeling better about the completion date – needs to be done by the 125th celebration in June.

⇒ JDA Updates

- o Schnell reported on Data Storage – in Ellendale at Dickey Rural
 - JDA will assist in supporting the City of Ellendale in a location/facility study that was completed.
- o Quilted Blessings was given support by JDA due to the one job that would be created by adding the long arm quilting machine.
- o JDA contributed to the Leadership Program: \$250

⇒ CHI residential Lots

- o Have these been listed again? – no report.

⇒ Community Development Director Report:

- o Written Report (Green cover sheet)
 - Business Retention and Expansion classes – –reference the report.
 - streamline the program to get started–
 - which business to target –
 - classify the businesses –
 - suggestion to start with the retail sectors.
 - BUMP:
 - Work started at Dethlefsen.
 - Need formal approval of the application.
 - **M(Schnell)S(Hoelscher)P: to approve the Dethlefsen BUMP Project**
 - Does the Grand Theatre know about certain programs to update the outside of the building – Schnell will make the contact?
 - Marketing
 - Meeting with Red Plum – beginning with brochures and maps.
- o Evergreen lots - open bids
 - Lots should be surveyed and re-platted.
 - One bid was received - \$20,000 contingent upon the lots being the same as advertised.
 - \$25,000 is the figure OEI would want from this sale.
 - **M(Forward)S(Schnell)P; to reject this bid.**

⇒ **M(Hoelscher)S(Schnell)P: to pay the downtown beautification pledge of \$20,000 in two installments.**

⇒ Kitchen appliances: needed at the armory – approximately \$3800 for a refrigerator, microwave with vent and two stoves. Very interested but waiting for grant information.

⇒ **M(Dawson)S(Schnell)P: – to assist with the purchase of the appliances, contingent upon the grants -- OEI funds coming from the Charitable Gaming account.**

⇒ Construction update – no construction during Irrigation Days and pavement on the torn streets will be done.

⇒ **M(Dawson)S(Schnell)P: to reimburse Haring for all the travel expenses, mileage, and lodging.**

Projects and information

⇒ DSLRA: updates and projects

- Moving forward

⇒ Other

- Street/Infrastructure updates: see above.
- OSSI – nothing to report currently.

With no further business the meeting adjourned at 5:55 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)
Special Meeting

Date: May 11, 2011

Place: Oakes Armory

Time: Noon

Directors Present: Schnell, Dahlstrom, Dawson, Skjefte, Quandt, Schmaltz,

Directors Absent: Ulmer, Zimmer, Forward, Haring, Hoelscher

Guests: Kelly and Krista Kraemer

Jessica Quandt opened the special meeting of the Oakes Enhancement, Inc. held May 11, 2011 - noon at the Oakes Armory in Oakes, ND. Jessica went on to explain Kelly and Kristi Kraemer are looking to purchase two thirds of Hills Furniture and Floorcovering. Kelly and Krista Kraemer made their presentation.

The Kraemer's are interested in purchasing two-thirds of Hill's Furniture- Flooring

- ⇒ They have been working with the SBA and Starion.
- ⇒ Expanding the building
- ⇒ Matt Hill will continue with the cabinets, countertops,
- ⇒ Kraemer's will purchase the furniture, accessories, floor-coverings etc.
- ⇒ Looking into all the financing entities
- ⇒ Keeping the entire staff that is currently in place.

President Steve Dahlstrom thanked the Kraemers for coming and for their presentation. Discussion followed. Collateral to enter this business arrangement is currently difficult.

Cash flow is good.

Starion needs time to firm up numbers.

Recommendation to table until a more viable business plan is in place. June meeting.

There being no further business the meeting adjourned at 12:45pm.

There being no further business the meeting adjourned at

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: June 7, 2011

Place: Oakes Armory

Time: 4:00 PM

Directors Present: Hoelscher, Haring, Schnell, Dahlstrom, Dawson, Skjefte, Quandt,

Directors Absent: Schmaltz, Ulmer, Forward, Zimmer

Guests: Brad Breitbach and Gary White

Proxy Transfers:

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, June 7, 2011. The meeting was held at Harvest Inn and was called to order at 4:05pm. There were seven board members and two guests in attendance.

⇒ Guests:

o Brad Breitbach: Oshkosh

- Oshkosh plant closing August 31, 2011.
- Short Term and Long-term arrangements were discussed.
- Options with Bobcat were covered – phone calls and contacts have been made to see if the Oakes plant is an option for their expansion.
- Better if the plant is locally owned and not a corporation.
- Work for diversified companies bringing in a variety work all the time.
- Need to find out a price for the building and equipment.
- How to proceed: Keep pushing for an equipment list and building specs
- Be proactive and move forward.
- Don Frye, Department of Commerce, legislators are aware of the Oshkosh closing.

⇒ Notes to cover:

⇒ Financial Status of OEI and availability of funds for upcoming projects

- BUMP Projects moving forward for completion -- need to keep this financing in mind – projects are being completed: approximately \$20,000 committed.
- Harvest Inn interest buydown figures are being finalized.
- Need to get a handle on all financial dealings so we know where we stand when future projects arise.

⇒ Quote from EAPC – repairs

- Paying the monthly Verizon bill and it appears no calls are being made.
- Visit with Don Frye concerning wind projects – should we continue with data collection.
- Dahlstrom will check to see the needed part can be installed locally.
- Hoelscher and Schnell will make some contacts regarding the feasibility of wind energy and how if continuing to collect data in necessary.

⇒ Secretary Report:

o Minutes **M(Skjefte)S(Dawson)P: to accept the minutes and notes from the meetings: May 3, and June 2, 2011**

o Correspondence: Thank you from the Dickey County Daycare Association

⇒ Treasurer's Report: ()

o **M(Dawson)S(Skjefte)P: to approve the treasurer's report.**

o Downtown Beautification payment in two installments of \$10,000 each voted on at the May meeting -- funds from which account – regular checking – tax dollars.

o Gaming:

- Raise for Steuck -- Extra time due to the amount of gaming being done and extra time it is taking.
 - **M(Schnell)S(Dawson)P: to raise Steuck wages to \$40 per day.**
 - Ask Steuck to put together a job description.
- Report: very favorable

- Camera purchase by Ulmer – no further updates

Business Items

⇒ Harvest Inn

- o Open for business

⇒ JDA Updates

- o Gary White

- Mill levy raised to 4 – which will add \$90,000 for JDA to award.
- Recently funded projects
 - City of Ellendale
 - Grant and loan to Quilted Blessings.
 - Donation to Haring's project
- O'Brien to draft letter to JDA to clear books on Harris Machine

⇒ Evergreen Lots

- o Bid offer accepted at \$22,500 -- Dana Rosendahl.
- o Terms – abstracts will be the responsibility of the purchaser.
- o Boundary survey \$2500 -- Moore Engineering
- o Another quote from a company in Wahpeton
- o OEI will be responsible for the boundary only.
- o

⇒ Community Development Director Report:

- o Written Report (green cover sheet)
 - Reference report
- o BUMP
 - Dethlefsen Chiropractic figures updates
 - **M(Skjeffe)S(Schnell)P: all voting yes for the updated figures for Dethlefsen Chiropractic.**
 - Dickey County Historical Society
 - Haring will visit with the Historical Society about their funding request.

⇒

With no further business the meeting adjourned at 5:25pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: July 5, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Haring, Schnell, Dahlstrom, Quandt, Zimmer

Directors Absent: Schmaltz, Ulmer, Forward, Dawson, Skjefte, Hoelscher

Guests: Stephen Quandt -- Jan Quandt

Proxy Transfers:

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, July 5, 2011. The meeting was held at Southeast Region Career and Technology Center in Oakes, ND and was called to order at 4:05pm. There were five board members and two guests in attendance.

⇒ Guest: Stephen Quandt

- o Stephen is an Eagle Scout, and his project requires funding.
- o Project: Handicap parking at Willow Park – Cummings Field
- o Tabled until we can see if the ready-mix plants will donate the concrete or supply at a reduced rate – also check what other sources of revenue will contribute.
- o Follow with an email vote.

⇒ Secretary Report:

- o Minutes **M(Schnell)S(Quandt)P: to accept the minutes and notes from the June meetings.**
- o Correspondence: Thank you from Bear Creek Roughriders, the Oakes Area Chamber of Commerce, and Kelly Kraemer's for meeting with them in May

⇒ Treasurer's Report: ()

- o **M(Schnell)S(Quandt)P: to approve the treasurer's report.**
- o Downtown Beautification need to make the payments: First installment being paid.
- o Signing on checks greater than \$1000 not requiring two signatures if it is a recurring/approved expense. (director payment, insurance, Ptacek Financial)
 - Tabled until a future meeting.
- o Gaming:
 - Camera purchase by Ulmer – no further updates -- these supplies are in Charlie Kraemer's garage -- check the agreement concerning the sale of the Blackjack tables and chairs -- with the Legion.

Business Items

⇒ Community Development Director Report:

- o Written Report (salmon colored sheet)
 - Reference report
 - Red Plum and marketing brochures and booklets – progress is being made.
- o BUMP
 - Sweets 'N Stories:
 - Need to check out the details – and issue the funds.
 - Dickey County Historical Society
 - Communication continues.

⇒ Bright Beginnings: Quandt

- o Quandt is a board member and a parent with two children enrolled.
- o Bright Beginnings: Employ 11 with 65 students
- o Expanding the pre-school -- the plan was covered by Quandt.
- o Tabled until more board members can review the projected expansion.

⇒ Bleachers: Quandt

- o New bleachers for community use are becoming a priority.
- o Portable bleachers with attached wheels would make for ease in transporting from location to location.
- o Get figures on costs and check with other entities about constructing locally.
- ⇒ Port A Pots are an issue for events.
 - o The cleaning of them is a problem.
- ⇒ Harvest Inn
 - o Open for business with overwhelming June occupancy
 - o Estimates for streetlights – using the old ones from Main.
- ⇒ JDA Updates
 - o Meeting July 18, 2011
 - o OSS has been very quiet in the past several months.
- ⇒ Evergreen Lots
 - o Work on the boundary survey
 - o Deeds should be prepared and ready for the land transfer.
- ⇒ Wind tower repairs
 - o The piece needing replacement was sent and board members will install the part via phone consultation with EAPC.
 - o The part was \$125 – this will be a significant cost savings.
- ⇒ Meeting location
 - o Do you want to rotate -- Armory – SRCTC - Also the Beaver
- ⇒ Oshkosh
 - o There are businesses interested in the facility and the business.
 - o State has businesses very interested.
 - o A power point was put together by Oshkosh and the state may tweak it a bit.
 - o Tours have been conducted and the power point needs to be seen by additional companies interested in the facility.
 - o Oshkosh is planning to pay off the bond as of the first of August – then the building and equipment will be purchased by them for a dollar and they will own the building and equipment.
 - o Department of Commerce is putting together a packet to market the business.

With no further business the meeting adjourned at 5:15 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: August 2, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Haring, Dahlstrom, Dawson, Hoelscher, Quandt arrived at 4:35pm

Directors Absent: Schmaltz, Ulmer, Forward, Skjefte, Zimmer, Schnell

Guests: Shelby Moe and Katie Vculek

Proxy Transfers: Forward to Dawson -- Quandt to Hoelscher (Quandt arrived at 4:35pm)– Skjefte to Dahlstrom.

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, August 2, 2011. The meeting was held at Southeast Region Career and Technology Center in Oakes, ND and was called to order at 4:05pm. There were five board members and two guests in attendance.

- ⇒ Guest: FFA Students – Shelby Moe and Katie Vculek
 - o Washington Leadership Conference: \$1300 per student
 - o Looking for partial funding to offset the cost of the trip – which they have already taken -- They were unable to attend any earlier meetings.
 - o Voting to take place later.
 - o
- ⇒ Secretary Report:
 - o Minutes **M(Dawson)S(Hoelscher)P: To accept the minutes of the July 2011 meeting as printed.**
- ⇒ Treasurer's Report: ()
 - o Report: **M(Dawson)S (Quandt via proxy) P: To accept the treasurer's report as printed**
 - o Gaming:
 - Report: The report was reviewed with the treasurer's report
 - Steuck is working on job description and what she would like to include.
 - Location of gaming cameras: no report currently

Business Items

- ⇒ Oshkosh:
 - o President Dahlstrom reported on the progress.
 - o Property Lots 1 & 7 were sold to Oshkosh for the lease agreed upon price of \$1. Oshkosh paid out the bonds early.
 - o Repair and Replacement fund will be partially refunded to OEI. (Approximately \$13,000 from the 2008 payment that was not made to OEI)
 - o Abstracts were brought up to date: Thanks to Dahlstrom for picking them up from Richland County Title and Abstract
 - o Dahlstrom is working with Laura Willard at the commerce department.
 - People want to know the price of the facility and no information is forthcoming.
- ⇒ Community Development Director Report:
 - o Written Report: No written report currently.
 - o Storm Discussion
 - OEI May be approached to help with the tree removal -- approximately \$30,000 so far – chipping is not included in this.
 - o BUMP
 - Contacting the Dickey County Historical Society concerning their BUMP application
 - 515 Main Avenue project: Terry and Sandy Dawson
 - **M(Hoelscher)S(Quandt)Roll call – all vote in favor with Dawson abstaining to fund the proposed project – fixing the office building on Main.**

- ⇒ Eagle Scout Project: Stephen Quandt -- Handicap parking at Cummings Field
 - o An updated report stated Oakes Ready Mix would indeed donate approximately half the cost of the concrete.
 - o Additional funding for the project came from the American Legion: \$500
 - o **M(Dawson)S (Hoelscher) Roll Call Vote: all voting affirmative -- To donate \$1000 to this project with funds coming from the Charitable Trust Account.**
- ⇒ FFA Request – Leadership Conference
 - o **M(Dawson)S(Dahlstrom)P: Roll Call Vote: all voting affirmative to donate \$250 for each student attending the leadership conference with funds from the Charitable Trust Account.**
- ⇒ Bright Beginning: reference July reports on this project: Quandt reporting
 - o Steve Dahlstrom reported the Dickey County JDA donated to their proposal \$4000 in the form of a \$2000 grant and a \$2000 loan.
 - o **M(Hoelscher)S(Dawson)P: Roll Call Vote all voting in the affirmative: to award a \$2000 grant and a \$2850 ~ 0% loan so the project can proceed with the needed improvement. Funds will come from the Charitable Trust Account.**
- ⇒ Inactive loans
 - o Dahlstrom is looking at moving forward with the outstanding loans trying to put some teeth into collection.
 - o Maybe and auto pay for a small amount.
 - o Getting a CD Secured loan – he will report back when time allows him to visit with the individuals.
- ⇒ Bleachers: Quandt reporting
 - o Research continues.
- ⇒ Harvest Inn
 - o Near closing on the funding
- ⇒ JDA Updates
 - o Haring gave an update on the city at the recent meeting and was well received.
- ⇒ Evergreen Lots
 - o Check received -- deed prepared –
 - o This is undeveloped property –so Rosendahl will have to build the abstract.
- ⇒ Wind tower repairs
 - o Repairs will be made soon.
- ⇒ Other
 - o Money should be refunded from the Basketball Boosters – estimates too high for this project -- \$1000 given in 2006.
 - o Jessica is working with a business planning to relocate to Oakes and will be approaching OEI in the future. They are working through the proper channels.
 - o Membership in The Greater North Dakota Chamber of Commerce
 - **M(Hoelscher)S(Dawson)P (roll call vote all affirmative): to pay this bill at \$250.**

With no further business the meeting adjourned at 5:27 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: September 6, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Schnell, Forward, Hoelscher, Dawson

Directors Absent: Schmaltz, Ulmer, Skjefte, Haring, Dahlstrom, Zimmer, Quandt

Guests: Lee Ruhn -- Larry Engel

Proxy Transfers:

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, September 6, 2011. The meeting was held at Southeast Region Career and Technology Center in Oakes, ND and was called to order at 4:05pm by Vice President Karla Hoelscher. There were four board members and two guests in attendance.

Immediate of Business

- ⇒ Contract with the City – Community Development Director
 - Tabled until the director is available.
- ⇒ Lee Ruhn:
 - Shared thoughts on storm shelters
 - He has spoken with many local contractors in Oakes to construct such a structure.
 - Prototype – build and OEI would own.
 - \$3,323.00 is the cost of one unit -- Market with a profit.
 - Would like to start a company and bring on investors –
 - Hauling is difficult --- they are heavy.
 - Is the need in Oakes great?
 - Does OEI want to own a product?
 - What are the liabilities involved with this?
 - Tabled until more membership is available.
 - Need to work with options – need to find a way to work out some assistance while remaining consistent with what OEI has done in the past.
- ⇒ Larry Engel
 - Need the components to complete the studio.
 - Reference the proposal
 - **M(Hoelscher)S(Dawson)C: to fund this proposal through the Charitable Trust account - \$2,945.00. Roll Call vote all approved.**
- ⇒ CD coming due:
 - **M(Dawson)S(Forward)C: to go with the quote from FCCU – 36 months with a rate of 1.5% -- this max CD has one bump and one add.**
- ⇒ Phil Hansen – induction into the Buffalo Hall of Fame
 - Agreed this is not in the realm of OEI business.
- ⇒ Photography for Oakes promotional materials
 - **M(Schnell)S(Dawson)C: to fund up to \$2500 for photography on the Oakes promotional materials with funds from the Charitable Trust Account. Roll Call voting all in favor.**
- ⇒ Development Director Finance Class in Jamestown (SCDRC)
 - **M(Dawson)S(Forward)C: to approve registration in this class through the City with funds from the Charitable Trust account. Roll Call vote all approved.**
- ⇒ Secretary Report:

- o **M(Forward)S(Schnell)P: To accept the minutes of the August 2, 2011 meeting as printed.**

⇒ Treasurer's Report: ()

- o **Report – M(Forward)S(Schnell)P: to accept the report as printed.**
- o Gaming:
 - Report: see sheet ☺
 - Steuck is working on job description and what she would like to include.

⇒

Business Items

⇒ Community Development Director Report:

- o Unable to attend the meeting.

⇒ Bright Beginning:

- o Loan term is 0% and has not been issued.
- o Make Bright Beginnings aware the funds are available when needed.

⇒ Bleachers: No report currently

⇒ Harvest Inn: First buydown payment has been made.

⇒ Oshkosh: Harris' is in the process of purchasing the building and equipment.

⇒ JDA Updates: Schnell reported

⇒ Wind tower repairs: Will do in the future.

⇒ Other

- o Area road conditions and repairs are costing the city a great deal with business going elsewhere due to the accessibility of the community. Bad roads are responsible for loss of business to the elevators, C-Stores, and the entire business community. This problem needs to be addressed.

M(Dawson)S(Forward)C: to adjourn at 4:50 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: October 4, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Schnell, Dahlstrom, Dawson, Zimmer

Directors Absent: Schmaltz, Quandt, Forward, Ulmer

Guests: Unable to attend

Proxy Transfers: Quandt

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, October 4, 2011. The meeting was held at Southeast Region Career & Technology Center in Oakes, ND and was called to order at 4:05pm by President Steve Dahlstrom. There were seven board members in attendance.

Immediate Business:

Guest: Dana Rosendahl – General Irrigation -- unable to attend

Guest: Trenton Ptacek

- ⇒ With football practice Eagle Scout Candidate Trenton Ptacek was unable to attend the meeting but sent along information for the Board to consider his project: a new batting cage for Cummings Field. Trenton indicated he would be available to attend a meeting between football and wrestling or at a different time of day.
- ⇒ **M(Schnell)S(Dawson)P by roll call vote all in favor: to donate \$1000 to this project with funds from the Charitable Trust Account**

Business Agenda

- ⇒ Secretary Report:
 - o Minutes: **M(Skjefte)S(Dawson)P: To accept the minutes of the September 6 and 20, 2011 meetings as printed**
 - o
- ⇒ Treasurer's Report: **M(Skjefte)S(Schnell)P: To accept the Treasurer's and Gaming reports as printed.**
 - o Contract with the City: Community Development Director
 - **M(Dawson)S(Schnell)P: going forward to review the contract in October -- the new figures becoming effective January 1 of the following year.**
 - New figure beginning in January 2012 will be \$1,300.
 - o Gaming:
 - Report: **M(Skjefte)S(Dawson)P: to approve the gaming report as printed.** The amended report was reviewed. One game had duplicate tickets. Steuck caught this error early -- it has been reported to the state and we await any settlement from the ticket company.
 - Steuck job description: A daily log was included in the agenda and the monthly sheets were available for all to peruse.

Business Items

- ⇒ Development Director Report
 - Bleachers -- Submitted a tourism grant and will find out if we qualify on November 1st.
 - Red River Corridor

- o Reference report
- BREI: Surveys were sent out and some have been returned.
- Marketing -- the booklets have been completed.
 - o Target markets -- larger employers
 - o Locals want to purchase the book -- \$6 to print.
 - 500 booklets were printed.
 - 1000 brochures were printed.
 - Agreed to sell for \$6.
- .
- ⇒ Harris Machine
 - o Asking for a property tax exemption from the city
 - o Suggested to allow them to step into same agreement Oshkosh had.
 - o This project should be finalized in November.
- ⇒ Lee Ruhn Project -- Storm Shelter
 - o Tabled from last month wanting more board members to hear the proposal.
 - o Ruhn wanted OEI to build and own the first one.
 - o This does not seem to be a project for OEI to get involved in – perhaps if Rhun needs some gap financial assistance in the end after all other avenues are in place and he has money invested OEI could look at the proposal again.
 - o Dawson will visit with Ruhn.
- ⇒ JDA Updates
 - o Schnell gave an update on projects and was thanked for his report.
- ⇒ Wind tower repairs and EAPC
 - o Need volunteers on Friday afternoon to install the new parts in the tower. Dawson, Schnell, Dahlstrom
 - o Clarify with EAPC -- do they contact wind companies and market the data collected from the OEI wind tower – or is OEI supposed to do this.
 - o There seems to be incentives for individuals to put up wind towers on their property.
 - o **M(Dawson)S(Schnell)P with one dissenting vote: to sign the contract with EAPC for one more year and in that time, frame decide what can be done with the tower.**
- ⇒ Area road improvements, needs, progress.
 - o Fullerton road is still not open and will remain gravel throughout the winter.
- ⇒ Other
 - o Golf Course Improvements
 - Fund drives are being planned to make the necessary improvements to the golf course which has had water problems the last few years.
 - Goal to raise \$210,000.
 - Much of the work with the diking has been completed.
 - Actively seeking tax deductible funds to make these necessary upgrades.
 - Signage for donations has been discussed.

With there being no further business, the meeting adjourned at 5:25 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: November 1, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Dahlstrom, Schmaltz, Schnell, Skjefte, Quandt,

Directors Absent: Ulmer, Haring, Dawson, Zimmer, Forward, Hoelscher

Guests:

Proxy Transfers:

Funding Forms:

The Oakes Enhancement, Inc. (OEI) Board of Directors met Tuesday, November 1, 2011. The meeting was held at Southeast Region Career & Technology Center in Oakes, ND and was called to order at 4:05pm by President Steve Dahlstrom. There were five board members in attendance.

Guests and Immediate business:

⇒ Secretary Report:

- o Minutes – **M(Schnell)S(Skjefte)P: To receive and file.**

⇒ Treasurer's Report: ()

- o Report – **M(Schmaltz)S(Schnell)P: receive and file the treasurer's report and gaming report.**
- o Meeting with PFS:
 - CD set up in Quick Books accurately -- please note the designation on the balance sheet under "Other Assets" Pledged securities
 - Footnotes will be added to yearend report: liabilities on interest buy downs.
- o Gaming:
 - Report – reviewed and received.
 - Laws have been adjusted so more dollars are kept locally.
 - 5 Games at office to be reviewed.

Development Director: No report – Director unavailable

- ⇒ BRIE Survey Results: email results to Board members
- ⇒ Bleacher status: grant denied.
- ⇒ Review of the BUMP Program
- ⇒ Red River Corridor

Business Items

- ⇒ General Irrigation: No word from General Irrigation -- perhaps waiting until spring – building at the current location.
- ⇒ Harris Machine
 - o Moving forward
 - o Deal with Oshkosh to purchase land and building should be finalized in November.
- ⇒ Lee Ruhn Project -- Storm Shelter – no forward movement
- ⇒ JDA Updates
 - o No current updates
- ⇒ Wind tower repairs
 - o Planned but the day was too windy to accomplish the necessary repairs and installations.
- ⇒ Oakes Golf Course
 - o A fund appeal has begun – but letters have not been sent.
 - o Work on diking is being done.
- ⇒ Area Road upgrades
 - Progress is being made.

⇒ Other

- o Prairie Printing – is for sale and there is interest.
- o Cline's Café – is for sale and there is interest.

With there being no further business, the meeting adjourned at 4:40 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Special Meeting

Date: November 15, 2011

Place: SRCTC

Time: Noon

Directors Present: Dahlstrom, Schmaltz, Schnell, Skjefte, Forward

Directors Absent: Ulmer, Haring, Dawson, Zimmer, Quandt Hoelscher

Guests: Jay Harris, In-house accountant, and John Zetocha

Purpose for this special Meeting: Harris Industries

Meeting points as supplied by OEI president: Steve Dahlstrom.

- ⇒ Harris Industries is in the process of procuring the Oshkosh building/ground/equipment at 1400 North 14th Street in Oakes.
- ⇒ Harris is looking for interest buy down assistance from OEI.
- ⇒ Possibly putting the dollars into two loans for a Total Amount: \$1.2M
- ⇒ Repayment terms are not set.
- ⇒ Proper requests buy down, and projected loan repayment schedules are currently not in place for the OEI board to review.
- ⇒ It was decided to give them more time to prepare and share the schedules.
- ⇒ Harris is hoping to close the loan on November 30, 2011.

Another special meeting has been tentatively scheduled for Monday, November 21, 2011~~ Noon~~ at Harris Machine. Harris requested Dickey County Jobs Development Authority be asked to attend this meeting.

When the proper paperwork and numbers have been compiled and shared with Dahlstrom, he will send to the secretary and she will send out with the papers as an attachment.

The meeting adjourned at 12:45pm

Respectfully reported with notes supplied by President Dahlstrom.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: December 6, 2011

Place: SRCTC

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Quandt, Schnell, Schmaltz, Dahlstrom, Zimmer,

Directors Absent: Dawson, Forward, Ulmer

Guests:

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the December 6, 2011 meeting of Oakes Enhancement, Inc. (OEI) to order at 4pm. The meeting was held at the Southeast Career and Technology Center in Oakes, ND. There were eight board members present.

⇒ December items:

- Board Terms--tabled
- Annual Meeting—Time frame to be early February and will consult with Ptacek Financial Services to set the actual date.

⇒ Secretary Report:

- o **MM(Schnell)S(Hoelscher)P: to receive and file the Secretary's report for the November 2011 meetings.**

⇒ Treasurer's Report: ()

- o **MM(SKjefte)S(Schnell)P: to receive and file the printed financial report for November 2011.**
- o **MM(Schnell)S(Hoelscher)P: to reinvest the matured CD from First State Bank in the amount of \$62,109.83 at First State Bank for 60 months with the interest rate of 1.85%.**
- o Gaming:
 - October was a record month.
 - Report reviewed and filed.

Development Director

⇒ The Director stated with the oil fields going strongly in the western part of the state an inventory of our businesses and their capabilities should be compiled to compliment, compete, and meet the demands associated with this boom.

⇒ Bleacher status

- o The Lions are willing to assist with this project.

⇒ Review of the BUMP Program

- o If we continue with this program it should be reviewed
- o Put out the information about this project in the beginning of the year so construction can be lined up for spring work.

⇒ Some discussion ensued about the Theatre and future (necessary) upgrades to the equipment.

⇒ Around the state petitions are being started concerning property tax in the state. Be informed is the key on this issue and the impact it could have when the oil boom subsides.

⇒ BRIE Survey: Working with the results

Business Items

⇒ General Irrigation: no report currently

⇒ Harris Machine

- o Business information was shared with members stating any information shared at any meeting is totally confidential—and does not leave the room-- the sheets passed around will be collected at the end of the meeting.
 - o Schnell and Dahlstrom reviewed the financials and believe the obligations can be met.
 - o JDA may be willing to participate in the buy down.
 - o **MM(Hoelscher)S(Schnell)P with roll call vote everyone in agreement (Skjefte abstained): To participate in an interest buy down between Bank of North Dakota and Harris Industries with the terms being 2.5% buy down for 10 years on both loans contingent upon matching participation by JDA at 2.5 % for 10 years on both loans. (Note: total community portion of the buy down would be \$90,399.00 over 10 years – with a JDA split each entity would be responsible for \$45, 119.50)**
 - o Dahlstrom will check with Gary White concerning a special JDA meeting and keep the group informed about the results.
- ⇒ JDA updates: None to report currently.
 - ⇒ Wind tower repairs: will soon be taken care of if snow remains at bay.
 - ⇒ Quandt is gathering information on digital books for use in the library and in the classroom.
 - ⇒ No updates on Cline's Café sale
 - ⇒ Need to address the issue of hiring competent workers -- maybe working with job fairs and providing incentives and perhaps scholarship programs.
 - ⇒ Dahlstrom called for the good of the order ---

With no further business the meeting adjourned at 4:55pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement Inc.

