

Oakes Enhancement. Inc. (OEI)

Date: January 3, 2012

Place: SRCTC

Time: 4:00 PM

Directors Present: Skjefte, Quandt, Dahlstrom, Zimmer, Dawson, Forward

Directors Absent: Schnell, Haring, Schmaltz, Ulmer, Hoelscher

Guests: Jerry Hollingsworth

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the January 3, 2012 meeting of Oakes Enhancement, Inc. (OEI) to order at 4pm. The meeting was held at the Southeast Career and Technology Center in Oakes, ND. There were four board members and one guest present.

⇒ Guest: Jerry Hollingsworth

- Jerry was welcomed and thanked for coming to the meeting
- Jerry stated the street repairs damaged their business and recovery is difficult
- Looking for OEI to forgive the remainder of the loan.
- The board will do some checking before a decision is made

⇒ Annual Meeting

- Date: Tuesday, February 7
- Time: 5:00 pm
- Place: Angry Beaver Lodge
- Menu: Pulled pork – recommended by Shawn
- Program: Dahlstrom is still doing some checking

⇒ Board Terms

- Shawn Ulmer would like to be a part of the board but the schedule does not work for him
- The group is flexible on changing times for the meeting
- Dawson will consider running for the board again
- Schnell will be asked if he is willing to have his name in nomination

⇒ Business updates

- Harris Industries
 - Skjefte reported this deal has been completed

⇒ Secretary Report:

- o **M(Dawson)S(Forward)P: to receive and file the minutes of the December 2011 meeting**

⇒ Treasurer's Report: ()

- o **M(Skjefte)S(Dawson)P: to receive and file the treasurers report as printed**
- o Gaming:
 - Machine: Due to a bar room altercation a machine was damaged
 - Replace with new machine: \$4200 which includes machine, installation and stand
 - Replace front estimate: \$1000 -- will be sending information
 - Check with Neuharth if any funds can be forthcoming from the parties involved
 - File an insurance claim -- recover the deductible and see if a claim is valid. Perhaps the insurance company can collect from those involved.

Development Director

⇒ Consulted with other development directors about scholarship programs through businesses.

- No one seemed to be aware of any
- Deb Kantrud will do some additional checking, making contacts with specific businesses and will forward findings to the Oakes Community Development Director.

Business Items

- ⇒ General Irrigation
 - o Looking at the spring to begin putting up a new building and will return to OEI at that time
- ⇒ Oakes Truck & Trailer
 - o Remove from the agenda -- looking for workers prior to beginning an expansion
- ⇒ JDA Updates
 - o Invite to the annual meeting
- ⇒ Wind tower
 - o Information and parts from Dale Skjefte now housed in the office
- ⇒ Other
 - o Another party is interested in purchasing Cline's Café
 - o Old Business: Dawson -- talking to Lee Ruhn about his shelter
 - Dawson has visited with Lee Ruhn – Ruhn needs to put some of his revenue into the project other than labor
 - OEI is not in the business of owning property

With no further business the meeting adjourned at 5:05pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement Inc

Oakes Enhancement. Inc. (OEI)

Date: February 6, 2012

Place: First State Bank

Time: 8:00 AM

Directors Present: Skjefte, Hoelscher, Haring, Schnell, Dahlstrom, Forward,

Directors Absent: Quandt, Ulmer, Dawson, Schmaltz, Zimmer

Advisor: Toni Ptacek, CPA

Proxy Transfers:

Funding Forms:

Call to order

⇒ Remember -- meeting concerning the Theatre and the move to digital equipment

- There will be a meeting at 2:30pm on Tuesday, February 7th
- See projects below

⇒ **Annual Meeting**

- Purpose of the meeting to discuss the financials with advisor Toni Ptacek
 - Ptacek went over the financial report for the annual meeting and will make any corrections as desired by the board.
- Date: Tuesday, February 7
- Time: 5:00 pm
- Place: Angry Beaver Lodge
- Menu: Pork Tenderloin sandwich with sides – plan for 55
- Ballot: Schnell and Conklin

⇒ Secretary Report:

- o Minutes – **M(Schnell)S(Skjefte)P: to receive and file the minutes from the January 3, 2012 meeting as printed**

⇒ Treasurer's Report:

- o Report – Covered in the financial report by Ptacek
- o Gaming:
 - **M(Skjefte)S(Hoelscher)P: to receive and file the December gaming report.**
 - Machine:
 - Waiting for information from the gaming machine rep

Development Director

⇒ Report:

- Prairie Printing: they were contacted to do the work on the Oakes Promotional materials, but they were not asked for a formal bid due to the fact they would have to outsource the work and on some they did not have the capabilities to do the work, develop the concepts, design the materials, do the copy, and take the photos.

Business Items

⇒ Theatre:

- o Discussion was held about the purchase of the newer digital equipment and how to keep the theatre open
- o A meeting will take place on February 7, 2012 at 2:30 pm --- First State Bank

⇒ General Irrigation

⇒ Oakes Truck & Trailer

⇒ JDA Updates

⇒ Wind tower

⇒ Other

There being no further business the meeting adjourned at 9:10am

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement Inc

Oakes Enhancement. Inc. (OEI)

Date: March 6, 2012

Place: SRCTC

Time: 4pm

Directors Present: Conklin, Haring, Schnell, Dahlstrom, Forward, Zimmer,

Directors Absent: Quandt, Ulmer, Hoelscher, Skjefte, Schmaltz

Guests: Dana Rosendahl, Abrah DuFault

Proxy Transfers: Quandt to Schnell – Hoelscher to Dahlstrom – Schmaltz to Forward – Skjefte to Schnell.

Funding Forms:

President Steve Dahlstrom called the March 6, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 4:05pm. The meeting was held in Oakes, ND at the Southeast Region Career and Technology Center with five directors and two guests in attendance. President Dahlstrom welcomed guests Dana Rosendahl of General Irrigation and his loan officer Abrah DuFault of First Community Credit Union and called on them to give their presentation.

⇒ Dana Rosendahl – Abrah DuFault

- Blueprints of the business expansion were shared with the group
- The expansion will take place at the current General Irrigation location
- They will be getting firm numbers from the Bank of North Dakota

⇒ Steuck Retirement

- **M(Schnell)S(Forward)P: to proceed as in the past -- 5% of annual wages for Steuck**

⇒ "Renaissance Zone Application—Paradis"

- **M(Schnell)S(Forward)P: To grant the requested Paradis Renaissance Zone application contingent upon April gaining approval from the state due to the fact paper work was not filed in a timely fashion as mindsets were fixed on the aftermath of the storm.**

⇒ Remember -- Wendy Johnson and the Theatre to attend a meeting

- Looking to see if the Theatre can be publicly owned in name only – perhaps by the Park Board -- Haring is looking into this
- Fund raisers are being planned
- Haring will set up inviting Wendy to a meeting
- Can used equipment be purchased -- sound system – digital projectors -- check with audio visual specialists

⇒ Core Group Task Force on Education

- Report from Dahlstrom
 - Will get an email out to the core group – open dates for Mr. Barth have been sought
 - Meeting -- looking at a tentative date in March
 - Will try to meet on a monthly basis

⇒ Chamber request

- Chamber Manager, Audrey O'Brien, requested funding for the 2012 year as they have in the past.
- **M(Forward)S(Conklin)P: to grant up to \$5000 for 2012 -- to be used at their discretion.**

⇒ Business updates

- Harris Industries
 - Finding employees is difficult and the competitive wages in the area make shifting back to Harris a challenge
- Prairie Printing
 - A lease to buy agreement is put into place for a twelve month period

⇒ Secretary Report:

- o Minutes – **M(Schnell)S(Forward)P: to receive and file the minutes of the February meetings**

⇒ Treasurer's Report: ()

- o **Report – M(Schnell)S(Conklin)P: to receive and file the printed treasurer's and gaming report**
- o Gaming:

- Games have been reviewed and returned to Steuck – only minor errors that would not change reporting totals
- Report: gaming has been very profitable
- Machine:
 - Replace front of the machine estimate: \$1000 -- will be sending information – have not received

Development Director

⇒ Report: none at this time

Business Items

- ⇒ General Irrigation: See above
- ⇒ JDA Updates
 - o No additional comments at this time
- ⇒ Wind tower: reporting contract will cease in October of 2012
 - o Discussion will ensue in the upcoming months
- ⇒ Dialog took place on Measure 2.
 - o More information has to be put forth –
 - o Keep it Local – is a group to provide information

There being no further business the meeting adjourned at 5:30pm

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc

Oakes Enhancement. Inc. (OEI)

Date: April 3, 2012

Place: SRCTC

Time: 4pm

Directors Present: Haring, Schnell, Dahlstrom, Conklin, Forward

Directors Absent: Hoelscher, Ulmer, Skjefte, Schmaltz, Quandt

Guests: DECA

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the April 3, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 4:05pm. The meeting was held in Oakes, ND at the Southeast Region Career and Technology Center with five directors and one guest in attendance. President Dahlstrom welcomed guest Jordyn Peterson of DECA.

- ⇒ Mayor Zimmer and Measure No. 2
 - Unavailable at this time
 - Haring can email a fact sheet – coming from the League of Cities
- ⇒ OEI Board Meeting Time
 - Leave on the date and perhaps meet at the Angry Beaver a few times per year
- ⇒ DECA Guests
 - Jordyn Peterson gave a presentation on her involvement in DECA and the fact she will be competing nationally.
 - Her trip to Nationals will cost approximately \$1300 –(Salt Lake City, Utah).
 - The trip will take place end of April into early May.
 - **M(Forward)S(Schnell)P: to donate \$300 to Jordyn with funds from the Charitable Trust Account. All voting in favor**
- ⇒ Dana Rosendahl
 - Ratify email voting on General Irrigation Proposal
 - **Original Motion**
 - **M(Conklin)S(Quandt)P: To support an interest buy down for General Irrigation @ 2.5% for 10 years. Voting in the affirmative – Schnell, Hoelscher, Dahlstrom.**
 - **M(Schnell)S(Conklin)P: to ratify the above motion.**
- ⇒ Theatre Updates
 - Report from Community Development Director – April Haring
 - Have the Community(city – park board) purchase the Theatre and lease it back – attorneys and auditors said this is not a good program
 - Is OEI willing to purchase the equipment in name only – funds would be raised to purchase the equipment and OEI would lease to an entity. Lease payment would be put in place and paid to OEI.
 - Should this be a project of the Oakes Community Foundation?
 - Haring will visit with members of their board
- ⇒ From Community Development Director
 - Funding request from the Dickey County Day Care Association
 - April is Month of the Child
 - Renting inflatable games at \$1625.
 - **M(Schnell)S(Forward)P: to donate \$300 to this project but would like to see more educational opportunities involved. Funds would come from the Charitable Trust Account.**
- ⇒ Core Group Task Force on Education
 - Looking to have the economic development directors from the area meet before meeting with the established core group
 - A tentative date is set for April 19, 2012 in Wahpeton
- ⇒ Insurance policy -- due

- Dahlstrom will look over the policy and compare to 2011
- ⇒ Business updates
 - Harris Industries
 - Workforce is a concern
 - Prairie Printing
 - The business is being leased at this time -- one year lease
 - Other
- ⇒ Secretary Report:
 - o Minutes – **Motion (Forward) S (Conklin) to receive and file the minutes of the March 6, 2012 meeting as printed.**
- ⇒ Treasurer's Report: ()
 - o Ratify email voting on letter of intent for the Historical Society
 - **M(Skjeftje)S(Dahlstrom)P (voting responses Hoelscher, Quandt, Schnell, Conklin): to prepare a letter of intent which supersedes all former letters of intent for the Historical Society in the amount of \$5000. Pledged funds from the Charitable Trust Account.**
 - **M(Schnell)S(Forward)P: To ratify the above motion and vote.**
 - o Perhaps put in an interest bearing checking account was a thought
 - o Report – **Motion(Schnell)S(Conklin)P: to receive and file the treasurer's report as printed.**
 - Will research Investing some of the dollars in the checking account into interest bearing accounts
 - o Gaming:
 - Report—left at the office
 - Machine:
 - No word yet

Development Director

- ⇒ Report
 - League of Cities meeting -- May 3, 2012
 - BREI Membership
 - **M(Schnell)S(Conklin)P: to continue membership at the rate of \$100 per year**
 - Will the BUMP program continue?
 - Common consensus to continue the program but guidelines need to be revisited
 - It was agreed the program should now be open to all businesses – not just Downtown -- business fronts.
 - Put article in the Oakes Times and begin taking applications after the first part of May

Business Items

- ⇒ JDA Updates – no updates at this time
- ⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012

With no further business the meeting adjourned at 5:30pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: May 1, 2012

Place: SRCTC

Time: 4pm

Directors Present: Haring, Dahlstrom, Conklin, Quandt, Skjefte

Directors Absent: Hoelscher, Ulmer, Schmaltz, Schnell, Zimmer, Forward

Guests:

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the May 1, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 4:05pm. The meeting was held in Oakes, ND at the Southeast Region Career and Technology Center with five directors and no guests in attendance.

- ⇒ Skills USA Students
 - There were no students attending the meeting
- ⇒ Request for funds from Bear Creek Roughriders
 - **M(Skjefte)S(Conklin)P: to donate \$500 the 2012 Irrigation Days Rodeo with funds from the Charitable Trust Account.**
 - Cost approximately \$9000 to put on a rodeo
 - 42 members – families currently involved with the group
- ⇒ Education Core Group
 - Dahlstrom and Haring attended a meeting Wahpeton and shared the dialogue that took place
 - A hand out was passed around
 - Online training is going on in the community to upgrade skills of individuals currently living in the community
 - Outline the benefits of working for a business in a small community – i.e.: more flexible scheduling and the like.
 - Next meeting is May 14, 2012 in Britton at Horton's. The educators are being included in this meeting.
 - Internships, Job Shadowing are good programs
- ⇒ BUMP:
 - The request from Ptacek Financial Services was reviewed
 - **M(Conklin)S(Skjefte)P: to grant \$2500 for this project.**
- ⇒ Board Member representatives and advisory positions
 - This will be discussed at the Chamber on Wednesday, May 2, 2012
- ⇒ Renewable Energy Action Summit in Bismarck: June 25, 2012
 - Conrad, Hoven, Dalrymple, Great Plains Energy Corridor, Kadrmas, Lee & Jackson, North Dakota Alliance for Renewable Energy
 - At the present time no one from Oakes is planning to attend
- ⇒ Mayor Zimmer and Measure No. 2
 - Unable to attend today's meeting
 - A handout of information was passed around
- ⇒ OEI Board Meeting Time
 - This will be discussed after representation from the Chamber has been established
- ⇒ General Irrigation Updates
 - Have not heard since the proposal has been approved
- ⇒ Theatre Updates
 - Ownership of the equipment -- ND Community Foundation will be unable to participate

- Patrons do not want the equipment privately owned
 - Would OEI be willing to own the equipment and lease it back to owners of the theatre
 - Brochures will be printed once the ownership of the equipment has been established
 - Funds would work their way through Dakota State Line Regional Alliance which is a 501-c3.
 - Run the numbers for a lease before the next meeting to see if it can cash flow before proceeding.
 - It needs to be clarified if there are viable people to take the business over and keep it open -- The "For Sale" sign continues to be posted in the window
 - A thought: Should OEI own the building and the equipment.
 - Options will be presented to Wendy Johnson before proceeding
- ⇒ Bleacher Updates
- \$600 has been collected
 - Quandt will visit with Design Manufacturing and with funding sources of which she is aware
- ⇒ Insurance policy --
- Report from Dahlstrom
 - Premium is due today.
 - pay the premium and perhaps start putting it out on bids
- ⇒ Business updates
- Harris Industries
 - No updates at this time
- ⇒ Secretary Report:
- o Minutes – **M(Skjeftje)S(Quandt)P: to receive and file the minutes of the April 3, 2012**
- ⇒ Treasurer's Report: ()
- o Report – **M(Conklin)S(Skjeftje)P: to receive and file the treasurer's report as printed**
 - Investing some of the dollars in the checking account – was not discussed at this time
 - o Gaming:
 - **M(Skjeftje)S(Quandt) to accept the gaming managers quarterly report and to submit the claim to the insurance company for the broken machine and then in turn send letters of restitution to the individuals involved in damaging the machine.**
 - Machine:
 - Should have a claim to file with the insurance carrier --
 - Submit the claim and bill out the individuals involved in the damage to the machine.
 - Haring will get a listing of names and ask if the City Attorney would draft a letter of restitution to send.

Development Director

- ⇒ Report
- League of Cities: May 3, 2012
 - BUMP: covered in above business

Business Items

- ⇒ JDA Updates
- ⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012
- ⇒ Other
- o Request from Relay for Life if OEI wanted to be involved. The group declined involvement.

NEXT MONTH AGENDA; UPDATES AND SPACE INCREASES FOR THE PUBLIC LIBRARY

With no further business the meeting adjourned at 5:30pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: June 5, 2012

Place: Armory

Time: 11:30am – 1:00pm

Directors Present: Skjefte, Hoelscher, Haring, Quandt, Schnell,
Dahlstrom, Conklin, Ulmer,

Directors Absent: Schmaltz, Zimmer, Forward

Guests: Steve Thompson and students

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the June 5, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:35am. The meeting was held in Oakes, ND at the armory with eight directors and five guests in attendance.

⇒ Guests: Steve Thompson and Skills USA Students

- o 11 students will be competing at the National Level (9 from Oakes – 2 from the area)
- o Nationals will be held in Kansas City, MO
- o Would like to come to the next meeting to provide a demonstration on parliamentary procedure
- o Steve Thompson invited the members to view a national competition as he said there is nothing like it.
- o Requesting funds for attending the competition. Cost is \$4200 for 11 students. The cost to go is relatively inexpensive in comparison to other competitions.
- o **M(Hoelscher)S(Conklin)P: to donate to the Skills USA Program to assist with funding students attending National competition at \$250 per student for the 9 Oakes Students.**

⇒ Secretary Report:

- o **Minutes – MSP: to receive and file the minutes of the May 1, 2012 meeting as printed.**

⇒ Treasurer's Report: ()

- o Report – motion to receive and file
 - **M(Skjefte)S(Hoelscher)P: to accept the treasurer's report as printed**
 - Investing some of the dollars in the checking account
- o Gaming:
 - Report: **M(Ulmer)S(Conklin)P: to accept the April 2012 gaming report as printed.**
 - Storing tickets --
 - O'Brien will bring the game tickets to Economy Oil once the game has been reviewed for the quarter.
 - Machine:
 - Check received from the insurance company and deposited in general account since the general account pays the insurance.
 - The insurance company will pursue those involved with the damage to the machine
 - Gaming equipment in the Angry Beaver: – Shawn would like to purchase.
 - He will see if the equipment is still operable and approach OEI about purchase if it can be used

⇒ **Education Core Group**

- Report was given by Haring and Conklin
- Try to define the program and possible students
- Get parents and students to buy into the program
- Make the program visible

⇒ Measure No. 2

- Reminder of proper voting

⇒ OEI Board Meeting Time

- Breaking up the routine
- Most agree that noon appears to be better for time for people to gather
- July meeting will be on July 10th at 11:30am (due to the July 4th holiday) --perhaps inviting the Skills USA student to give a demonstration on parliamentary procedure.

⇒ **Theatre Updates: Gary Schnell**

- Dahlstrom and Schnell met with Wendy Johnson.
- Any donated money is not to be reimbursed
- Johnson leasing the equipment -- OEI Would own the equipment
- The lease payment would cover insurance and maintenance of the equipment
- All the situations have been covered. – closing and selling of the theatre and everything in-between
- Donations go through Dakota State Line Regional Alliance but they will not own the equipment– they will turn it over ownership to OEI
- The group thought it would be best to wait and see if additional funding may be needed – and then determine the level of involvement OEI is willing to contribute
- **M(Skjeft)S(Schnell)P: to participate in keeping the theatre operational by agreeing to own the necessary updated digital equipment purchased with private donations. Donations would be made to the Dakota State Line Regional Alliance who would in turn release the equipment to OEI.**

Development Director

- ⇒ BUMP Program –any updates: none at this time
- ⇒ Natural Gas – there is interest by some companies in the community and area
 - This seems to be a city infrastructure issue – not for OEI
 - April will report back to the entities stating they are free to pursue this venture
 - OEI would appreciate being part of the dialogue

Business /keep in mind items

- ⇒ Dahlstrom brought a housing project before the group. This program seems to be geared to the western part of the state. Dahlstrom is challenging Jerome Kelsch and local legislators to see if the program can be made available in our area. Dahlstrom will continue to monitor this issue

There being no further business the meeting adjourned at 12:45 pm

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: July 10, 2012

Place: Armory

Time: 11:30am – 1:00pm

Directors Present:, Dahlstrom, Schnell, Schmaltz, Ulmer, Haring, Forward, Conklin, Skjefte, Quandt

Directors Absent: Hoelscher, Zimmer

Guests: Steve Thompson and students – unable to attend

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the July 10, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:35am. The meeting was held in Oakes, ND at the armory with nine directors and no guests in attendance.

- ⇒ Guests: Steve Thompson and Skills USA Students – were unable to attend
 - Demonstration on Parliamentary procedure.
- ⇒ Secretary Report:
 - **Minutes – M(Skjefte)S(Schnell)P: to receive and file the minutes of the June 5, 2012 meeting as printed.**
- ⇒ Treasurer's Report:
 - Report – motion to receive and file
 - **M(Schmaltz)S(Skjefte)P: to receive and file the treasurer's report as printed**
 - Investing some of the dollars in the checking account will take place at a future meeting
 - **M(Ulmer)S(Skjefte)P(all voting in the affirmative): to donate \$500 to the Dickey County Fair with funds coming from the Charitable Trust Account.**
 - Gaming:
 - Report: the May report was available. The June report will not be as favorable as rent and other large bills are due.
 - No report from Ulmer on the camera and gaming equipment remaining at the Beaver
- ⇒ **Education Core Group**
 - Dahlstrom distributed a handout concerning workforce training
 - Continuing to set dates for meetings – to keep the momentum of the group going
- ⇒ **Theatre Updates**
 - Advertising for funding programs is taking shape and will soon be published
 - Lions discussed this at their June picnic and will discuss at a board meeting

Development Director

- ⇒ Red River Corridor
 - Handout included in the agenda
 - Finalizing the program in August
- ⇒ RFP for Flax seed processing was sent
- ⇒ Sugar Beet Tours
 - Tour to take place at the Oakes Test Plots: July 31, 2012 -- 9:30am
- ⇒ BUMP: Oakes Drug
 - The application was discussed
 - Oakes Drug is requesting the grant funding amount be increased
 - There seems to be a different state program that could be explored – Haring will check into this
 - Change the wording so that it will fit into the BUMP Program
 - **M(Schmaltz)S(Schnell)P: to approve the project under the existing guidelines of the BUMP Program**

Business /keep in mind items

⇒ Bleacher Updates

- There are some gaps in the financing
- How portable are they? The sets have their own wheels and hydraulic system so they can be easily moved.
- Would be nice to have them for the football season
- Will research other venues to see if there is a state company making them
- There are so many regulations to have them built locally is not feasible
- Suggestion to have two smaller sets instead of one that seats 500
- Quandt and Haring will research and come back next month with firm figures

⇒ Business updates

- o General Irrigation
 - Plans have changed and scaled back the project
 - OEI will still participate
- o Harris: Annual interest buydown paid on the 2008 project
 - Requesting the most recent employment verification as the payments are made on each OEI's outstanding interest buy downs.

⇒ Housing information

- Bring in the realtors to the August meeting to assess the current Oakes Housing situation is

⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012

- o Reports continue to come to Dahlstrom
- o Should the tower be dismantled
- o Check to see who put up the tower

⇒ Golf Course update by Dale Skjefte

- o Grass has been seeded – water systems in place
- o Events scheduled for August -- 70 – 80 % usable
- o Collection of funding has gone well
- o Debt at the bank needs to be satisfied
- o GOLF will go on this year using Ellendale as the temporary site for Oakes

⇒ Paving will start on the street next week

- o Phase four bids will go out in a few weeks.

There being no further business the meeting adjourned at 12:25 pm

Respectfully reported,
Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: August 7, 2012

Place: Hockenberry Park

Time: 11:30am – 1:00pm

Directors Present:, Dahlstrom, Schmaltz, Haring, Forward, Conklin, Skjefte, Hoelscher

Directors Absent: Schnell, Zimmer, Ulmer, Quandt

Guests: Skills USA Students, Local realtors

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the August 7, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:40 am. The meeting was held in Oakes, ND at Hockenberry Park with directors and no guests in attendance.

- ⇒ Guests: Steve Thompson and Skills USA Students – were unable to attend
 - Demonstration on Parliamentary procedure.
 - **Will try again for September**
- ⇒ Secretary Report:
 - o **Minutes – M(Skjefte)S(Schmaltz)P: to receive and file the minutes of the July 12, 2012 meeting as printed.**
- ⇒ Treasurer's Report:
 - o Report – motion to receive and file
 - **M(Conklin)S(Schmaltz)P: to receive and file the treasurer's report as printed**
 - o Gaming:
 - Report not as favorable due to large bills being paid (i.e.: rent)
 - Games have been reviewed for the second quarter
 - No report from Ulmer on the camera and gaming equipment remaining at the Beaver
- ⇒ **Education Core Group: S. Dahlstrom**
 - S. Dahlstrom said dialogue continues between the entities and State School of Science
 - Continuing to set dates for meetings – to keep the momentum of the group going
- ⇒ **Theatre Updates: Haring**
 - Advertising for funding programs is in place and a plan has been devised.
 - Reported on the theatre at the JDA meeting and they decided against giving funds to the project
- ⇒ **Bleacher Updates**
 - Quandt has received bids and pricing – which seems lower than the original

Development Director

- BUMP: no other requests
 - Oakes Drug was told of their acceptance into the program and to approach again during the process as different phases of the upgrade move forward
- Street/Infrastructure updates
 - Phase 4 may start this fall
 - More infrastructure being added behind Dani Dahlstrom's

Business /keep in mind items

- ⇒ Business updates
 - General Irrigation
 - Pre-construction appraisal is being revised
- ⇒ Housing information:
 - Need to open lots of Dani Dahlstrom and Jeff Forwards – but they are reluctant to open these lots for sale

- Continue to seek land for development -- the school has some lots which are now rented for farming – but could be turned into a community development -- these lots are by the Vocational Center
- ⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012
- ⇒ Golf Course updates
 - Two tournaments are scheduled so this is excellent news and progress
 - Grass is coming –
 - Signage -- Nick Harris is designing so there will be an example soon -- the signage is for investing in the golf course by sponsoring a hole or the like.
 - People are beginning to golf again
- ⇒ Other
 - Fall School enrollment seems to be up -- new teachers coming and finding housing
 - Thanks to Steve Dahlstrom for the lunch

There being no further business the meeting adjourned at 12:20 pm

Respectfully reported,
Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: September 4, 2012

Place: armory

Time: 11:30am – 1:00pm

Directors Present: Dahlstrom, Haring, Forward, Conklin, Skjefte, Hoelscher, Schnell, Quandt

Directors Absent: Zimmer, Schmaltz, Ulmer,

Lunch was provided:

Guests: Skills USA Students, (to arrive at 12:10pm)

Proxy Transfers:

Funding Forms:

President Steve Dahlstrom called the September 4, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:35 am. The meeting was held at the Oakes Armory with eight directors and seven guests in attendance.

- ⇒ Guests: Steve Thompson and Skills USA Students
 - Demonstration on Parliamentary procedure took place when the students arrived at 12:10pm.
- ⇒ Secretary Report:
- o **Minutes – M(Schnell)S(Hoelscher)P: to receive and file the minutes of the August 7, 2012 meeting as printed.**
- ⇒ Treasurer's Report:
- o Report
 - O'Brien and Dahlstrom will meet before the October Board meeting to come up with a proposal to invest some of the funds sitting in the regular checking account.
 - **M(Conklin)S(Quandt)P: to receive and file the treasurer's report as printed**
- o Gaming:
 - Report for July seems to be the largest "after expenses" amount to date for 2012
 - No report from Ulmer on the camera and gaming equipment remaining at the Beaver
 -
- ⇒ **Bank of North Dakota: Multi-family housing construction incentives: Dahlstrom reporting**
 - Dahlstrom stated he attended a web meeting where consideration is being given to opening the PACE Loan program to multi-unit housing.
- ⇒ **Education Core Group: S. Dahlstrom**
 - Continuing to set dates for meetings – to keep the momentum of the group going
- ⇒ **Theatre Updates: Haring**
 - Advertising for funding programs is in place and a plan has been devised
 - Donations coming in daily and currently total up to \$3000
 - Others on the committee seem to be making contacts
- ⇒ **Bleacher Updates: Quandt gave the report**
 - Quandt has received bids and pricing – which seems lower than the original
 - Lions -- questioning their \$10,000 commitment
 - Waiting for their September meeting to make the decision as to what the amount will actually be.

Development Director

- Harris wants to do something with the PCI Building
- BUMP: no other requests and no funds have been requested on approved projects
- Street/Infrastructure updates
 - Phase 4 started this fall
 - Where are lots available to build -- see below for information on Housing

Business /keep in mind items

- ⇒ Business updates
 - General Irrigation
 - Pre-construction appraisal is being approved and it appears they will be in shortly for funding requests
- ⇒ Housing information:
 - Map was circulated with a cross section of the addition owned by the school, behind the Career and Technology Center
 - Water and sewer could be worked through the James Valley Grain updates to the infrastructure in that area
 - It appears OEI and the city would participate in development of the area -- purchase of land and starting of the infrastructure.
 - Rentals seem to be the need right now -- especially due to the probationary periods with jobs
 - Bernie Vculek has lots available in Burlwood
 - Some houses are sitting empty: Sanders, Olson's, Meehl, Shearer,
- ⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012
 - What do we do with the assets?
 - What happens to the tower
 - Dahlstrom will be in contact with EAPC about the tower demolition and the like
 - We have enough data to be sufficient for any future projects
- ⇒ Community Updates
 - Discussion on the value of the swimming pool to the community --
- ⇒ Other

There being no further business the meeting adjourned at 12:25 pm

Respectfully reported,
Audrey O'Brien, Secretary



Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: October 2, 2012

Place: Oakes Armory

Time: 11:30am – 1:00pm

Directors Present: Skjefte, Haring, Quandt, Schnell, Schmaltz, Dahlstrom,
Conklin, Ulmer,

Directors Absent: Hoelscher, Forward,

Guests: None

President Steve Dahlstrom called the October 2, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:40am. The meeting was held at the Oakes Amory with eight directors present.

⇒ Secretary Report:

- **M(Schmaltz)S(Conklin)P: to receive and file the minutes of the September OEI Board meeting as printed.**

⇒ Treasurer's Report: ()

- **M(Skjefte)S(Schnell)P: to receive and file the treasurer's report as printed.**
 - Investing some of the dollars in the checking account: No action at this time
 - CD due at First State Bank -- Homan account
 - **M(Skjefte)S(Quandt)P: to automatically renew at First State Bank at 1.42% APY for five years with the possibility of a jump should rates increase.**
 - Community Development Directors contract -- time of year to review
 - Suggestion from the city to review next year.
- Gaming:
 - The gaming report was reviewed

⇒ Education Core Group: Dahlstrom Reporting

- Article on Education was included in the agenda
- Deb Kantrud—South Central Dakota Regional Council
 - Met with Dahlstrom – trying to come up with funding possibilities to hire a person to move forward with this project
 - Would need a job description
 - Need to keep momentum going

⇒ Theatre Updates: Report from Haring

- A sheet was passed around concerning the funding and expenses to date
- The group continues to meet
- Discussed at the Lions meeting

⇒ Portable Bleacher Updates: Report by Quandt

- Discussion continues -- nailing down funding sources
- Trying to see what the Lions are able to do

Development Director

⇒ Report

- Tourism workshop
 - Common Consensus for Haring to attend this workshop in Bismarck
- SCDRC: Haring will attend a financial conference

- Matching Grants from the State have been approved for : New windows, flooring, AC for the armory (South room)
- Two BUMP projects have been paid
- Willow Park: From the Park Board via Haring
 - Two companies offer grants
 - Request for funding:
 - o **M(Quandt)S(Schmaltz)P: to donate \$5000 from the Charitable Trust Account for the purchase of playground equipment for Willow Park.**

Business /keep in mind items

- ⇒ Business updates
 - General Irrigation: Ground breaking took place today
- ⇒ Housing information:
 - City Council will go to the next school board meeting to inquire about the possible purchase land owned by the school with the projected use of a housing development.
- ⇒ Wind tower: reminder: reporting contract will be dropped in October of 2012
 - Wind tower data included in agenda for dismantling the tower.
 - Schnell and Skjefte will research finding someone locally to take down the tower.
- ⇒ Community updates
 - Lincoln-Oakes Nursery is planning to close by the end of the year
 - Dahlstrom contacted the soil conservation district (Brian Johnson) about the future of the land and is awaiting a reply.

There being no further business: **Motion(Ulmer)S(Schmaltz)P: to adjourn the meeting at 12:25pm.**

Respectfully reported
 Audrey O'Brien, Secretary.
 Oakes Enhancement, Inc.



Oakes Enhancement, Inc. (OEI)

Date: November 6, 2012

Place: Oakes Armory

Time: 11:30am – 1:00pm

Directors Present: Skjefte, Haring, Quandt, Schnell, Schmaltz, Dahlstrom,
Conklin, Hoelscher, Forward

Directors Absent: Zimmer, Ulmer

Guests: Bill Henjum, Police Chief Marke Roberts

President Steve Dahlstrom called the November 6, 2012 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:35 am. The meeting was held at First State Bank with nine directors present and two guests present.

⇒ Guests: Bill Henjum

- Looking to remodel his business: Northside Laundromat and RV – Henjum Plumbing
- Laundromat is 28 years old
- Would like assistance with the cost of the remodeling
- This is the only Laundromat in Oakes so this is a necessary viable business
- Low interest loan that would fit in his budget
- Would hire someone in the spring to clean the Laundromat and the bathrooms for the RV park
- Total cost: close to \$20,000
- OEI Would like income projections and financials to service the debt
- Skjefte will work with Bill on a cash flow

⇒ Marke Roberts, Police Chief

- Police department has some equipment needs dictated by state and federal entities but the local city does not have the funding to purchase the mandated equipment.
- Radios need to be updated -- purchased in 2001 with a federal grant – they are obsolete and no parts are available for repairs
- Dickey county is not qualifying for grant funding due largely to the current director—as reported by Forward
- The area needs a state radio tower due to the fact Oakes and Lisbon are in valleys
- FCC is dictating a reduction in the band – to quarter band.
- Need repeaters so hand helds can be used in their work
- \$21,000 is an approximate cost for these upgrades
- OEI Should attend, in full force, the next county commissioner meeting after doing research into funding facts –grants and etc.
- Needs to address the fact the hazardous management grant which would make the county qualify for future grants.
- Should we wait for the hazardous management grant (which could take up to two years) or hold the commissioners responsible for not taking care of this years ago.
- Visit with ambulance, police, city, fire department
- Not qualifying for FEMA is a huge issue and needs to be addressed by the commissioners
- Dahlstrom will meet with Deb Kantrud and Gary White to get some background on these issues

⇒ Secretary Report:

- Minutes – **Motion(Skjefte)S(Schnell) to receive and file the minutes of the October OEI meeting.**

⇒ Treasurer's Report: ()

- Report – **Motion(Conklin)S(Forward) to receive and file the treasurer's report as printed**
 - Investing some of the dollars in the checking account

- Gaming:
 - Report: Reviewed
- ⇒ Nine County Housing Assessment(Dahlstrom and Haring)
 - SDRCR – doing a nine county survey on housing (this information had been forwarded to board members via email)
 - Could be good information for OEI in the future
- ⇒ School property for Housing Development(Dahlstrom and Conklin)
 - Sitzler and Dahlstrom went to a school board meeting to see if possible development of this area for future housing
 - The School Board listened and will take the matter under advisement
- ⇒ Bright Beginnings financials and updates (Quandt)
 - Seems to finish in the black this past month
 - Appears this process will continue
 - \$25,000 line of credit -- we will let this slide for now as it seems things have turned a corner
 - Freedom Life Assembly District Board will keep close watch on the finances
 - Working out details for implementing a Head Start program through Bright Beginnings
 - (also reference child care in the Directors report)
- ⇒ Golf Course: Skjefte
 - New board members have been elected to serve
 - Status report coming out the end of the week concerning progress on the project
 - Also, summary of the fund raising, completed work, additional work etc....
 - Should be operational in April and anticipating a good upcoming season
 - Only debt remaining is due to the bank
- ⇒ Wind Tower Removal Estimates(Schnell and Skjefte)
 - Ruhn has taken pictures and will advertise for sale -- they take down and haul away
 - Lease agreement
 - Secretary will put together a letter to send with the current lease checks to say the project is being completed and when the tower is taken down we would not be in need of leasing the land.
- ⇒ Police Report: (Forward)
 - See above
- ⇒ Education Core Group
 - Put on hold due to the needs of the housing survey through the regional council
- ⇒ Theatre Updates(Haring)
 - Raffle is currently going on
 - Waiting on the larger donations which is under the direction of Kim Schmit
- ⇒ Portable Bleacher Updates(Quandt)
 - Lions pledged \$5000
 - \$18,000 short fall
 - Could do one set for the time being
 - Could there be a split three ways -- city, OEI , school
 - **M(Hoelscher)S(Schmaltz)P: to move forward with this project in a three way split, OEI, School, City on the outstanding funding balance**
 - Quandt will get the figures put together

Development Director

- ⇒ Report
 - Classes attended
 - Growth Summit
 - o Child Care
 - Need a program in place to assist with costs of child care -- something similar to the formula used for pool funding however the most of the day cares are for profit
 - There is legislation pending concerning setting up Pre-school, daycare and after school programs in the schools
 - o Recreation –

- Geared to the western part of the state
- Park Board open meeting November 6th 7pm
 - Discuss the use of the parks
 - Who owns what
 - What is the future needs --
- Other

Business /keep in mind items

- ⇒ Business updates
 - General Irrigation
 - They are moving forward with the addition
- ⇒ Housing information: See above
- ⇒ Wind tower: see above
- ⇒ Community updates: none at this time

There being no further business the meeting adjourned at 1:05pm

Respectfully reported

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: December 4, 2012

Place: Oakes Armory

Time: 11:30am – 1:00pm

Directors Present: Conklin, Hoelscher, Haring, Quandt, Schnell, Dahlstrom, Skjefte

Directors Absent: Zimmer, Schmaltz, Ulmer, Forward

Proxy Transfers:

President Steve Dahlstrom called the December 4, 2012 meeting of the OEI Board of Directors to order at 11:40am. The meeting was held at the Oakes Armory with seven board members present.

⇒ Guests: No Guests

⇒ Secretary Report:

- Minutes – **M(Schnell)S(Skjefte)P: To receive and file the minutes of the November 6, 2012 OEI Board of Directors meeting.**

⇒ Treasurer's Report: ()

- Report – **M(Skjefte)S(Schnell)P: to receive and file the treasurer's report as printed and presented.**
 - Investing some of the dollars in the checking account---will look at in the New Year
- Gaming:
 - Report: The report for October was reviewed. A good month – November is a slower month from the preliminary reports
 - 3rd quarter review completed

⇒ Housing Meeting in Jamestown: Dahlstrom

- Dahlstrom attended on behalf of Haring
 - Reason for the survey; A more accurate survey featuring the eastern side of the state is needed.
 - See accompanying sheets -- Maxfield is the company retained for the survey and hopefully we will be able to show the eastern side of the state could benefit from the state and federal programs—Housing Finance will pick up half of the \$48,000 to get the survey completed
 - Nine counties are participating
 - Maxfield will also bring the final report to the ND Legislature in order to properly explain the survey.
 - **M(Conklin)S(Quandt)P: to participate in funding the survey – sharing equally with Ellendale for the Dickey County portion of \$3500. Roll call vote – all in agreement.**

⇒ Bright Beginnings financials and updates (Quandt)

- Finances appear good at the present time
- R. Maxted is looking at putting together quarterly financials for the parents
- Currently looking for one staff member
- They remain at full capacity

⇒ Wind Tower Removal (bid) Schnell and Skjefte

- All is said and done – perhaps not handled correctly – but it is done.
- The data will be archived for future use
-

⇒ Education Core Group: No report at this time

⇒ Theatre Updates(Haring)

- Raffle continues
- Letter has gone out through Wendy Johnson
- A \$5000 donation was received today

⇒ Portable Bleacher Updates(Quandt)

- Bleachers are ordered
- Delivery is in question -- due to the winter season
- Assembly required -- storage for the winter months

- Sales tax request has been made
- ⇒ Follow up:
 - Henjum,
 - The Laundromat renovation is currently on hold
 - Oakes Police Department (Dahlstrom)
 - Dahlstrom met with White of the County Commission and they would like to plan a meeting with Hokana and others in Oakes as a fact finding mission
 - Philosophy of the meeting -- why are the county entities missing not filing the proper papers to get funding for programs.
 - Present to the Commissioners: Here is what we can't do because papers have not been filed in a timely manner
 - Should we attend the meeting and state why can't we do things --why weren't the proper papers filed -- especially to receive Homeland Security and FEMA funds --
 - Gather information -- and go in with the correct information -- Haring will put facts together. -- then once the commission has been re-organized, request attendance at a January or February meeting.

Development Director

- ⇒ Report
 - Meeting with the Park Board and other entities -- work continues

Business /keep in mind items

- ⇒ School property for Housing Development(Dahlstrom and Conklin)
 - No news at this time
- ⇒ Police Report (Forward)
- ⇒ Golf Course Updates (Skjefte)
 - No updates at this time
- ⇒ Business updates
 - General Irrigation: work continues
- ⇒ Housing information: See above
- ⇒ Wind tower: see above
- ⇒ Community updates: none at this time

There being no further business the meeting adjourned at 12:15 pm

Respectfully reported

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.