

Oakes Enhancement. Inc

Date: January 6, 2009

Place: Southeast Career and Tech Center

Time: 4 PM

Directors Present: Schnell, Skjefte, Dawson, Forward, Hoelscher,

Directors Absent: Sitzler, Zimmer, Opp, Quandt, Bohannon

Guests: USDA Rural Development: Mark Schlenvogt & Bill Davis:

Bernie Vculek, Charlie Kraemer came at 5:20 PM

Proxy Transfers:

President Gary Schnell called the January 6, 2009 meeting of the Oakes Enhancement Inc. Board of Directors to order at 4 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND. There were five directors present. Schnell welcomed guests from the USDA Rural Development: Mark Schlenvogt and Bill Davis along with Bernie Vculek.

Business

⇒ USDA Rural Development: DSLRA & Champion Community

- Oakes took the lead in moving the DSLRA forward.
- Our State Line Champion Community Status has expired – and the federal government has extended the program for five years.
- Funding currently seems sufficient for the time being.
- Need to update the DSLRA strategic plan – Oakes needs to take the lead.
- Craig Larson was approached to help fund the revisions of the strategic plan and the benchmarking.
- Champion Reap Alliance: Targeted communities to move areas forward. This includes the Champion communities along with REAP and the Empowerment Zone
- Champion Community Status advantages: Technical Assistance – Participate in Benchmark System, funding and preference on projects.
- Sitzler is interested in updating the benchmark system.
- Time frame for completing the updates -- ideally in the next few months.
- There are not any negative consequences if we are not able to revitalize the program.
- **M(Dawson)SP: To continue with the Champion Community Status doing what is necessary to re-vitalize the program in the area and submit a letter of support upon request.** (This request will come from the USDA Rural Development office)
- Kraemer Comments
 - Kraemer will submit the annual report and work with benchmarking.
 - Strategic Plan for OEI and the Champion Community both need updating---- Strategic plans need to be visionary and forward thinking 5 to 10 years.

⇒ Annual Meeting---February Board Meeting

- Annual meeting: Board Positions: Schnell & Dawson—have agreed to run again.
- February Board Meeting: Change date to Thursday, January 29, 2009 at noon (if this is agreeable with a majority of board members) – include asking if you want to solicit for the board positions or just seek nominations from the floor --

⇒ Motel

- Bernie Vculek related he is being contacted asking if things are moving forward -- banks need a guarantee from the company to back the project funding as well as the land, building, furnishings as collateral.
- Has interest waned?
- Feasibility Study:

- Three Copies: Vculek (their own copy) OEI (Schnell has this one)
- Third copy: Tom Gulsvig is borrowing

⇒ Marketing Oakes: On hold

⇒ Hospital: updates

- OCH has hired a firm to search for an anesthetist.
- Bernie Vculek shared articles

⇒ Advertise for position as development director.

- Kraemer may be interested in keeping the position.
- Sitzler is interested in the position.

⇒ Fund request for Good Samaritan Society Oakes – Nursing

- Agreement to fund up to \$2400 per year for the nursing educational program.
- Request for \$1,133.30 ---check is signed by Schnell & Skjefte.
- Funds remaining for 2009: \$1266.70.

⇒ Kraemer & Steuck end of year

- **M(Dawson)SP: to continue as in the past: 10% of the salary for Kraemer and Steuck to be given them for retirement or as they choose.**

Sec. Report: (with agenda)

December 2 & 9th, 2008

M(Dawson)SP: to approve as printed.

Treasurer's Report: (Blue top sheet)

M(Dawson)SP: To approve as printed.

Projects

- Great River Energy:
 - No update currently
- Wind Energy:
 - Dawson reported Green Resource Development is seeking funding in other places – due to the current economic developments across the country some avenues of funding are not still available.
- Gaming:
 - Report: (November – Buff sheet)
 - Blackjack: equipment
 - ***“M(Skjefte)SP: To charge \$150 per month for rental of all equipment.”***
This was dated November of 2007.
 - Legion would like to purchase the equipment - Look up the price of the equipment to determine the value of the table and chairs.
 - \$2500 seems reasonable.
- Anderson: Air seeders
 - They are currently on hold but continue to contemplate expansion.

- Director report:
 - Wages / Expenses— Nothing available currently
- Updates & Items to Remember: Items remain on hold.
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Do we have this information?
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold
 - Water Assistance
 - Event Center

There being no further business the meeting adjourned at 5:45 PM.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement, Inc

Date: January 29, 2009

Place: Southeast Region Career and Technology Center

Time: Noon

Directors Present: Skjefte, Dawson, Bohannon, Hoelscher, Forward

Directors Absent: Sitzler, Schnell, Quandt, Opp, Zimmer

Guests: Toni Ptacek, Bernie Vculek

Proxy Transfers:

Dale Skjefte called the January 29, 2009 meeting of the Oakes Enhancement, Inc. Board of Directors to order at noon. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND. There were in six attendance.

This meeting is taking the place of the February Board of Directors meeting. The purpose of this meeting to review the financial work done by Ptacek Financial Services for the Annual Meeting. The annual meeting of Oakes Enhancement, Inc. and the Oakes Area Chamber of Commerce will take place on February 5, 2009 at the Angry Beaver Lodge, 6 pm.

Toni Ptacek reviewed the Statement of Assets, Liabilities and Net Assets for the year ending December 31, 2008.

Discussion on closing notes that are defunct. Body by JoJo and Oakes Dollar Days. Discuss at the next OEI Board meeting. Small Claims should be issued for Oakes Dollar Days.

Discuss at next meeting. Economic Development Director position. Advertise.

As per electronic voting on a motion to assist with funding of the grant writing seminar by Jerry Hollingsworth – the Motion was made by Sitzler, Second by Hoelscher. Voting electronically: Yes—Sitzler, Hoelscher, Bohannon, Schnell – and from the meeting verbally: Forward—Yes and Skjefte—Yes. Motion passes MSP: To fund \$100 from the Gaming Trust Fund

Bernie Vculek commented on the proposal to begin a new clinic at the Oakes Hospital.

There being no further business the meeting adjourned at 1:15 pm.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Annual Meeting

Oakes Enhancement, Inc. (OIE) Oakes Area Chamber of Commerce (Chamber)

Date: Thursday, February 5, 2009

Time: 6:00 PM

Place: Angry Beaver Lodge

Menu: Pulled Pork, Chips, Veggie Tray

Roll Call: 36-37

Program: Updates from local businesses

Meal

Oakes Enhancement, Inc. President, Gary Schnell called the February 5, 2009 annual meetings of Oakes Enhancement, Inc, and The Oakes Area Chamber of Commerce to order at 6 PM. The meeting was held at the Angry Beaver Lodge in Oakes, ND with thirty-six or seven in attendance.

Schnell welcomed all present and thanked them for attending. He then gave a brief outline for the evening and introduced John Zetocha, President of the Oakes Area Chamber of Commerce and turned the next part of the meeting over to him.

Chamber President Zetocha thanked OEI for piggy-backing the annual meetings stating it is a good thing to have everyone on the same page to move the community forward and keep people properly informed.

Zetocha's presentation included:

- ⇒ Welcome from the Oakes Area Chamber of Commerce
- ⇒ Highlights from the 2008 Chamber activities
- ⇒ The upcoming Irrigation Days 2009 with the theme of "Wild West"
- ⇒ Committee work for 2009 – sign up is available. Events are broken into manageable tasks. Sign up today.
- ⇒ The Upcoming Lunch & Learn -----
- ⇒ Recognition was given to Bill Schmitz (outgoing board member), Karla Hoelscher (outgoing board member) and Jessica Quandt (Presidential Gavel missed from last year's presentation)
- ⇒ Gary Schnell presented two plaques to John Zetocha as a retiring board member and outgoing president.
- ⇒ Election of New Board Members: Four positions are open and there are 5 listed on the ballot. Nomination from the floor were welcomed and seeing none balloting closed.
- ⇒ Gary Visto gave a presentation on the progress of furnishing the new practice facility at the school.
- ⇒ Zetocha presented the Distinguished Service Award to Gary Visto!
- ⇒ **Election Results** for the Board of Directors:
 - Elected to serve Becky Thompson, Shawn Ulmer, Tara Schmitz and Nicole Cline

OEI President Gary Schnell called upon various businesses to give updates.

- ⇒ Updates from businesses
 - JLG: Colette Gross: Previously had 170 employees and now there are 91 and those are only working every other week. Continue to support military contracts and supporting 5 other facilities. Looking at different types of work.

- Hospital: James Osse: Employ 50 full time and 40 part time – 2.1 million in payroll -- Give free care which is unique to the business community. Recruiting physicians, PA's and anesthetist in order to begin a hospital-based clinic. The hospital staff can sell the hospital, but the community needs to sell itself. When in the recruiting phase be attentive to the needs of the family of those being recruited who will be meeting with the hospital – it is at this time the community needs to take the family in hand and befriend them – show them around – spend time with them.
- Kustom Machine: Jim Ptacek: They continued expansion following the death of Bill Ptacek who had the vision. Paying primary sector jobs.
- Harris Machine: Nick Harris: About 30 employees this summer and have since laid off 10. Have brought three back with a caterpillar contract. About 80% of their work is based on JLG
- Dialysis: Katie Dahlstrom: The DaVita Dialysis center has five patients and another one is moving to Oakes – and they also welcome guest patients. Running Monday, Wednesday, and Friday with eight stations. There are three employees: Marie Peterson, Katie Dahlstrom and Lori Albus. Staff three RN's as there must be an RN there at all times.
- Engine Rebuilders: Tom Gulsvig: About one year ago the business was sold to ReViva. Record sales until August – there are some slow-downs. 19 employees were there, and they had to cut three positions – business has picked up, but they will just do overtime for the time being. Things are picking up.

⇒ Oakes Enhancement, Inc.

- Presentation of checks to the Oakes Park Board: Curt Halmrast was there to represent the Park Board and gave a brief overview of the past year and projects for the upcoming year.
 - \$1200 - and \$900 for a total of \$2100.
- Financial Review of 2008
 - Conducted by Toni Ptacek, CPA
 - **M (Terry Dawson) S (Dale Skjefte) P: to accept the Financial Statement as presented**
 - Note by Schnell: OEI participated in the Motel Survey – recommendation is to build new. There is a group pursuing this, but work has slowed a bit.

Development Director: Charlie Kraemer

- Working on the Renaissance Zone-- needs an updated Strategic Plan.
- DSLRA: Champion Community needs updating – a very goal specific Strategic Plan.
- Wind Energy: The economy is providing a hiccup in the development of wind energy in the area, but work does continue. A grant has been obtained in conjunction with the Sargent County JDA. We are working with a wind development company from Texas.

⇒ Elections: **OEI**

- **OEI:** Board members listed on back of folder.
 - Terms ending but willing to serve again: Schnell and Dawson.
 - Nominations from the floor
 - **M (Mary Schmitz) S (Doug Sitzler) P: to Cast a unanimous ballot for Schnell and Dawson.**

⇒ All said Happy Birthday to Audrey, the secretary, who is currently in California.

- ⇒ Terry Dawson reported work on the wind energy system through the Texas based company continues. He is in contact with them.
- ⇒ Schnell thanked all for coming.

There being no further business the meeting adjourned at 8:00 PM

Respectfully Reported

Audrey O'Brien, Secretary
Oakes Area Chamber of Commerce
Oakes Enhancement, Inc.

Oakes Enhancement, Inc.
Board of Directors

Date: February 5, 2009

Place: Angry Beaver Lodge

Time: Following Annual Meeting

Directors Present: Schnell, Skjefte, Sitzler, Dawson, Hoelscher, Bohannon, Quandt

Directors Absent: Zimmer, Forward

The Oakes Enhancement Inc, Board of Directors caucused following the Annual meeting to elect the presidium for the upcoming year. According to the bylaws of Oakes Enhancement, Inc.:

Article VI

Section 2

Election and term of offices

- c. The term of office shall be for one year, but an Officer may be re-elected for one additional term. Term of office shall be from February 1 to January 31, of each year.*

M(Skjefte)SP: to

Re-elected to serve as president: Gary Schnell.

Re-elected to serve as vice president: Terry Dawson.

Re-elected to serve as treasurer: Doug Sitzler.

There being no further business the meeting adjourned.

Respectfully reporting,

Audrey O'Brien, Secretary
Oakes Enhancement Inc.

Oakes Enhancement. Inc

Date: March 3, 2009

Place: Southeast Region Career and Technology Center

Time: Noon

Directors Present: Bohannon, Hoelscher, Schnell

Directors Absent: Skjefte, Dawson, Forward, Sitzler, Zimmer, Quandt, Opp

Guests:

Proxy Transfers:

WITHOUT ENOUGH BOARD MEMBERS PRESENT THE MEETING WAS CANCELLED.

Forms: There have been no request for funding.

Business

⇒ Information from County Commissioner: Gary White

- County Commissioner Gary White provided awareness of funds to be applied for through the South-Central Dakota Regional Council
- White would like to attend the OEI meetings to stay abreast of what is happening and how his service on the Regional Council could aid.

⇒ North Dakota Department of Commerce – Labor Study Survey (papers included)

- There will be a class conducted on March 26, 2009 in Bismarck to offer training on the use and analysis of the information found in the Community Labor Availability Study

⇒ ND Chamber: Community Leadership Award

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Sec. Report: back of agenda (annual meeting follow up, annual meeting, Jan 29th, and Jan 6th mtgs)

M () SP: to Accept the minutes of the above-mentioned meeting minutes as printed.

Treasurer's Report: green sheets

M () SP: to accept the treasurer's report as printed.

Projects

- USDA Rural Development: DSLRA & Champion Community
- Great River Energy:
 - Progress
- Wind Energy:
 - Any word from Green Resource Development
- Gaming:
 - Report: Pink Sheets: Dec '08 and Jan '09
 - Quarterly audit completed – minor errors.
 - One figure written incorrectly – tickets in the bag totaled the number written on the bag.
 - Tickets from one game included in a different game changing both games.
 - Blackjack: equipment
 - **"M(Skjefte)SP: To charge \$150 per month for rental of all equipment."**
This was dated November of 2007.
-

- Anderson: updates

- Updates & Items to Remember
 - ⇒ Motel Feasibility Study: updates
 - Three Copies: Vculek (their own copy) OEI (Schnell has this one)
 - Third copy: Tom Gulsvig is borrowing
 - Hospital: update
 - Gathering of medical personnel on February 24, 2009 to update those gathered on the status of the hospital and clinic working together.
 -

 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold

- Other:
-
- Other

There being no further business the meeting adjourned at pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: March 5, 2009
 Place: Southeast Region Career and Technology Center
 Time: Noon
 Directors Present: Bohannon, Hoelscher, Schnell, Skjefte, Zimmer
 Directors Absent: Dawson, Forward, Sitzler, Quandt, Opp
 Others Present: Gary White (South Central Regional Council), Charlie Kraemer
 Guests: Ron Franz, Ron's Heating/ AC & Appliances
 Proxy Transfers:

An emergency meeting of Oakes Enhancement, Inc. was held March 5, 2009 at the Career and Technology Center in Oakes, ND. The meeting convened at noon with members present. The purpose of the meeting was to dialogue with business owner Ron Franz about a letter of credit.

Textron will no longer floorplan the appliances and the company he hopes to connect with is seeking a letter of credit guaranteeing \$30,000.

\$50,000 worth of inventory on the floor and is owing \$32,000. He is also needing a letter of credit for \$30,000.

Kraemer has been in contact with the South-Central Regional Council. They indicated there are some funds available for these situations but there are contingencies. Guidelines state they can go up to \$25,000 on a gap financing if their criteria are met. Require a certain amount of equity required for their involvement. A bank will need to be involved. A lead lender will be required.

Need to get a business plan put together with assistance from the Small Business Administration -- Kraemer will make the initial contact to get things started.

Franz was encouraged to document communication with Textron.

White said he has been approached about the purchase of the Pizza Ranch. He has been in contact with the Regional Council. The Council looks at creating jobs – perhaps needs to focus on jobs/service retention.

If Fred Wolff from the SBA comes to do a business plan for Franz, he should also do one for the individual involved.

There being no further business the meeting adjourned at 12:50 pm

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: April 7, 2009

Place: Southeast Region Career and Technology Center

Time: Noon

Directors: Skjefte, Dawson, Bohannon, Forward, Sitzler, Schnell, Zimmer

Directors Absent: Hoelscher, Quandt, Opp

OEI Meeting attendees: Kraemer, White

Guests: **DECA, Maynard Helgaas**

Local Guests: Dave Locken, Bernie Vculek, Brian Vculek, Dale Esser

Proxy Transfers:

President Gary Schnell called the April 7, 2009 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:00 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with seven board members and eleven guests plus our Deca representatives present.

Forms: Dawson picked up a form

Business

⇒ **DECA:**

- Kelli Sitzler (instructor), Bobbie Chesley, Brianna Fiala
- Bobbie and Brianna gave a brief overview of the reasons they will be attending the National Convention in Anaheim, CA
- Bobbie Jo is currently a state officer but is also a voting delegate to the convention.
- The three are also involved in a project they will present at the National Convention.
- **M(Sitzler)SP: To donate \$225 per student to the Deca program for the students attending the convention in Anaheim, CA in exchange for help with the Irrigation Days Youth Games.**

⇒ Green Vision Group-----Heartland Renewal Energy

- Maynard Helgaas, Rick Whitaker, Rod (Grand Forks), Walt Albus, Brian NDSU
- Non-Food Sugarbeet Feedstock to Advanced Biofuels
- A power point presentation was done.
- When compared to grain crops, sugar beets can yield up to double the ethanol per acre?
- Walt Ablus shared facts on irrigated and non-irrigation sugar beets
- Albus will plan a tour when the Test Plots Sugar Beets are getting ready for harvest.
- Brian Vculek has raised sugar beets.

⇒ Bear Creek Roughriders

- Will try for the next meeting.
- Waiting to hear on land.

⇒ Increase in Rent for Rudy's

- Rent is currently \$175 per month or \$1050 every 6 months.
- Suggested increase would be \$75 per machine per month or \$225 per month equaling \$1350 every 6 months.
- **M(Dawson)SP: To increase the rent paid to Rudy's to \$75 per gaming machine making monthly rent \$225.**

⇒ New Jacket for Steuck

- **M(Dawson)SP: To have Steuck order a new jacket to advertise OEI Gaming. The jacket would be purchased with gaming funds. The jacket to be like the current jacket.**

⇒ Building a new Fire Hall and National Guard Facility: Doug Sitzler

- Sitzler presented the information.

- Having OEI take this project over.
 - **M(Dawson)SP: to fund the feasibility study at \$1500 from the general checking.**
 - If USDA funds are used – there could be some entanglements with bidding etc.
- ⇒ Request from the Oakes Area Chamber of Commerce: Youth Games
- **M(Sitzler)SP: To donate \$1000 to the Irrigation Days Youth Games matching the grant from the City. Funds from the Charitable Gaming Trust account.**
- ⇒ Insurance Policy coming due – agent note.
- Agent Diane Claeys changed the way the bill is delivered to OEI saving the group \$210 on the policy.
- ⇒ Any report from County Commissioner: Gary White
- FEMA money is being sought.
 - Grant money has been used – 7 projects were recipients approximately \$320,000 spent.
 - New wind farm being planned in western Dickey County 116 units
- ⇒ Updates on Ron's Heating, AC, Appliance
- Waiting to hear back from some of the entities he has been in contact with people in Jamestown and Valley City

Sec. Report: No meeting in March

Treasurer's Report: Blue Sheets

- **M(Bohannon)SP: to accept the report as printed.**

CHI---SE MED – OEI meetings continue.

- Meetings with representatives of OEI and the community will take place in Fargo on Wednesday, April 8, 2009
- Meeting planned for Noon on April 13, 2009: Called by CHI
- Public meeting planned for April 13, 2009 at the school—called by CHI.
- Hospital has hired a nurse/aesthesia, Clinic has hired an OB/GYN from Innovis
- Should OEI be involved in this area—the group feels it should be involved – not taking sides but with the emphasis to retain services.

Projects

- USDA Rural Development: DSLRA & Champion Community
 - Meeting April 27th, 2009
- Great River Energy:
 - No updates currently
- Wind Energy:
 - Green Resource Development: Dawson in communication with the group
 - Currently Not profitable
 - Just Wind is another company working the area.
- Gaming:
 - Report: Buff Sheets:
 - Blackjack: equipment \$4093
 - Sell the Blackjack Equipment for a starting offer of \$4000 – to which the Legion can make a counteroffer.
- Anderson: No updates currently

➤ Updates & Items to Remember

⇒ Motel Feasibility Study: updates

- Three Copies: Vculek (their own copy) OEI (Schnell has this one) Third copy: Tom Gulsvig is borrowing
- Gulsvig and Mertz entering a partnership using the land west of Alco.
- Not pursuing a chain

Currently no updates on the following projects.

- Housing Authority-any issues or updates
 - LSS Follow-up
- Renaissance Zone
- Pole Banners
- Recruit/Welcome/Retain
- Condition of City Flags—on hold

There being no further business the meeting adjourned at 6:20 PM

Respectfully reported,
Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: May 5, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Bohannon, Hoelscher, Forward, Sitzler, Schnell, Quandt, Kraemer

Directors Absent: Opp, Zimmer, Dawson

Guests: Bernie Vculek, Steve Thompson, Steve Voightman, Tom Gulsvig, Shana & Shawn Ulmer, Darwin Gebhardt, Jenna Loepp, Trista Johnson

Proxy Transfers:

President Gary Schnell called the May 5, 2009 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:05 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with eight directors and nine guests in attendance.

Forms: There were no request for fund forms given out since the last meeting.

Business

⇒ Guest: Steve Thompson: Skills USA: Jenna Loepp and Trista Johnson

- Jenna has qualified to participate in the Skills USA competition
 - This competition tests skills in CPR & First Aid qualifications
- Trista Johnson is participating in a volunteer program called Courtesy Core.
- Request for funding – fund raising efforts have begun.
- Needing approximately \$1500 - the group will be driving to convention.
- **M(Sitzler)SP: to donate \$450 to the students – (\$225 per student) with funds coming from the Charitable Trust Account**

⇒ Bear Creek Roughriders: Jessica Quandt and Darwin Gebhardt

- Newly formed Saddle Club in Oakes
- Members come from many communities in the area.
- Utilizing space at the Historical Park – The City has been approached.
- Total project cost is approximately \$20,000.
- Requesting \$5000 in the form of \$2500 this year and \$2500 next year. This is the same request presented to the City.
- Dues are set at \$25 per family membership – which will offset costs of electricity and insurance, etc.....
- Long time goal is to provide events the community does not currently provide – i.e.: Bull A Rama, Barrel Racing, Clinics, Calf Roping,
- **M(Hoelscher)SP: to donate \$5000 from the gaming funds - \$2500 this year and \$2500 next year.**

⇒ Steve Voightman

- Voightman is thinking of starting a business of making earth scrapers from scratch.
- Requesting help as to where does he go to get started on this plan.
- South Central Dakota Regional Council has been approached and the loan process started -- APUC funds were also mentioned.
- Need to build a prototype -- needs materials and startup costs which would possibly be \$25,000.
- OEI will be needing a business plan – and OEI functions as gap financier.
- The business plan is being prepared.

⇒ Guest: Bernie Vculek

- Put in a request for a building permit at the City Council meeting on Monday evening – May 4, 2009 for a motel.
- Vculek is in favor of bringing in a franchise.

⇒ Tom Gulsvig, Shawn Ulmer, Shana Ulmer

- Ready to build a motel without a franchise.
- Will back off if Vculek is going ahead.

⇒ Building a new Fire Hall and National Guard Facility

- No updates at the present time
- Skeptical about this process being affordable.
- ⇒ Economic Development Director position
 - Charlie is officially stepping down – will continue to try to help.
 - Catch up work needs to be completed.
 - Position guidelines like before
 - Advertise the position having the end of May as the cut off for applicants.
- ⇒ Balancing Loans
 - Approach Ptacek Financial to take on this task.

Sec. Report:

- **M(Sitzler)SP: to accept the Secretary's report as printed.**

Treasurer's Report:

Ameriprise Financial status of account:

- O'Brien reported the decline in the investment on the Ameriprise account bringing it to the attention of President Schnell.
- To improve the return - \$60,000 was put into a CD (7 months @ 2.28) and the remaining balance (approximately \$35,000) stayed in the account so OEI could have ready access to the funds without penalty. This matter was also discussed with the VP: Terry Dawson.
- OEI can also take out 10% of the CD without penalty.
- This transaction is not recorded in the treasurer's sheet pending journal adjustments from Ptacek Financial for the year 2008.
- **M(Bohannon)SP: to approve the treasurer's report as printed and explained.**

Projects

- Green Vision Group-----Heartland Renewal Energy
 - No updates
- Ron's Heating & AC
 - Continue to work with the Regional Council – the process is slow.
- USDA Rural Development: DSLRA & Champion Community
 - Nothing to report.
- Great River Energy:
 - No report
- Wind Energy:
 - Call to Sargent County – Sandy Hanson –
 - The company the landowners decide to go with will be the final say.
 - Green Resource Development, Just Wind
- Gaming:
 - **Report: M(Skjeftje)SP: to approve the gaming report as printed**
 - Blackjack: equipment
 - **M(Sitzler)SP: to give Eyvonne Steuck \$50 in Oakes Bucks to help her celebrate 25 years of dealing Blackjack and her 75th birthday.**
- Anderson: no report currently
- **M(Sitzler)SP: to match the Ellendale JDA up to \$500 for a corporate sponsorship of the Dickey County Fair with funds coming Charitable Trust Account**
- Updates & Items to Remember
 - ⇒ Motel Feasibility Study: taken care of above.

Three Copies: Vculek (their own copy) OEI (Schnell has this one)

Third copy: Tom Gulsvig is borrowing – Gulsvig returned the copy.

- Housing Authority-any issues or updates
 - Units will soon be filled.
 - LSS Follow-up—no report.
- Renaissance Zone: No report currently
- Pole Banners: No report currently
- Recruit/Welcome/Retain: No report currently.
- Condition of City Flags—on hold

➤ Announcement

- There are meetings being conducted to educate people concerning the floods and possible FEMA funding.

There being no further business the meeting adjourned at 5:30 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: June 2, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Sitzler, Dawson, Hoelscher

Directors Absent: Opp, Zimmer, Dawson, Skjefte, Schnell, Quandt, Bohannon, Forward

Guests:

Proxy Transfers:

Vice President Terry Dawson called the June 2, 2009 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:05 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with three directors and no guests in attendance. Motions were made on immediate needs and electronic communication will be needed to complete the voting process.

Forms: There were no request for fund forms given out since the last meeting.

Business

⇒ Fireworks

- **M(Hoelscher)SP: to donate \$500 to the American Legion for July 4th Fireworks. Funds from the Charitable Trust. (voting continued electronically and passed)**

⇒ Taylor Ptacek Proposal (white sheet)

- Taylor Ptacek was unavailable to be present today but submitted papers for his Eagle Scout project, a visitor's station at the Oakes Cemetery.
- A detailed plan was available for each board member.
- **M(Sitzler)SP: To donate \$500 to this worthy project from the Charitable Trust Account. (voting continued electronically and passed)**

⇒ Economic Development Director position

- Two applications received (Yellow & buff sheets)
- Hoelscher will visit with the city Auditor in Harvey to see how a combined position will work.

⇒ Bill from Eide Bailly (Red sheet)

- Dawson will visit with B. Vculek and Schnell

Sec. Report:

- Thank you received from Bear Creek Roughriders

Treasurer's Report:

- Renal Funds transferred and disbursed. (account used: DSLRA)
 - Checks issued for \$530 (initial deposit from the young girls) and the closing check for \$1776.62.
- Work on Loans
 - Payment schedules will be sent to: Potters Way, Studio D, Tara's Thrifty White Pharmacy, Novak Electric #2
 - What to do with: Body by JoJo, Oakes Dollar Daze, H&D Cycles & Small Engine Repair, Oakes Housing Authority, Little Professors,
 - Receiving payments from (albeit somewhat sporadically for some): Oakes Feed, Oakes Bowling Lanes, Novak Electric #1, Irrigation City Electric, Oakes Truck & Trailer
 - Recommend writing off Body by Jo Jo and Oakes Dollar Daze.
 - Recommend contacting: Little Professors and H & D Cycles

Projects

- Gaming:
 - Report: (lilac colored sheet)
 - Blackjack: equipment—any news on purchase
- USDA Rural Development: DSLRA & Champion Community
- Wind Energy:
 - Updates from Sargent County
 - Dawson reporting: Jackson Township would be the eventual site if the wind farm passes.

- Meetings are being set up with Sargent County and the wind farm companies and OEI will be invited to the meetings.
- Great River Energy:
 - No report currently
- Green Vision Group-----Heartland Renewal Energy
 - No report currently
- Ron's Heating & AC
 - No report currently
- Steve Voightman
 - No report currently
- City Building Project
 - No report currently
- Motel
 - No report currently
- Gaming:
 - Report: (lilac colored sheet)
 - Blackjack: equipment: No report
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold

There being no further business the meeting adjourned at 4:50 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement, Inc. (OEI)
Special Meeting

Date: Tuesday, June 16, 2009

Time: Noon

Place: Career and Technology Center

Directors Present: Bohannon, Forward, Hoelscher, Sitzler, Skjefte, Schnell

Directors Absent: Dawson, Quandt

Guests:

Items of Business to cover as time allows in no order.

- Development Director Position
 - Review Resumes'
 - **M(Skjefte)SP: to pursue an agreement with the City creating a community development position using the current city personnel with OEI funding a portion of the additional costs to the city.**
- Meeting with USDA – (Davis and Schlenvogt)
 - Schnell & Skjefte – met with the above individuals.
 - Push to keep the DSLRA operational.
 - Is there an interest in continuing this organization? – The USDA feels it is very important to keep it alive.
 - Need to update the strategic planning--- a group will do this for a fee of \$15,000.
 - Need to discover interest level of the surrounding communities to keep this organization functioning.
 - Do we want to do this – who will do it -- who wants to be involved?
 - Is being a Champion Community beneficial to Oakes?
 - Keep on the agenda --
- CD due at Starion
 - **M(Bohannon)SP: To leave at Starion for 8 months: interest quoted at 1.5%**
- Feasibility Study on Community Center
 - This bill should be given to another entity.
 - OEI agreed to pay \$1500.
- Cemetery Road
 - Safety issues--- Perhaps coming to the next meeting.
- EAPC
 - Billing—Schnell is looking into this.
- Good Samaritan
 - **M(Skjefte)SP: to honor the request for funding of the nursing program (Michelle Nelson - \$575.12) using the total dollar amount pledged instead of the annual \$2400 limit.** The original motion called for setting aside \$2400 per year for this project – designated funds have already been used for the 2009 calendar year.
- Area Health Education Center
 - Set up meeting.
 - Friday AM 8:00 am - first choice
- Eide Bailly billing
 - Issues with the hospital and services continues at higher levels.
 - No action taken on the billing.

There being no further business the meeting adjourned at 1:15 pm

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: July 7, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Schnell, Skjefte, Hoelscher, Sitzler, Bohannon, Opp, Haring

Directors Absent: Forward, Dawson, Quandt

Guests: Bernie Vculek, Steve Voightman

Proxy Transfers:

President Gary Schnell called the July 7, 2009 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 4:10 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with seven directors and two guests in attendance.

Forms: There were no request for fund forms given out since the last meeting.

Business

⇒ Donna Handt: Unavailable

⇒ Gary White: Cemetery road: Unavailable

⇒ Steve Voightman: Heavy Construction Scraper Business

- Building a new product will be more cost effective.
- Currently building a prototype
- APUC Grant looks promising @ \$25,000.
- Presented budget / expenses / employment possibilities.
- Lead Lender would need to be confirmed.
- Selling new scrapers for \$40, 000 used approximately \$25,000.
- Discussion on this matter to be held later in the meeting.

⇒ Governor's Visit updates: JLG

- Information from B. Vculek
 - Wind generators – building new ones 100KW.
 - Rebuilding old ones
 - There are other ideas for the facility—not yet public information.
 - Jack Johnson is a person involved with the process.
 - The intentions of Oshkosh need to be explored and determined.
 - Would Oakes prefer long term or short-term business?
 - Oshkosh may be willing to direct work to Oakes since they signed a new military contract.
 - Develop a task force: (Goettle, Department of Commerce will have six persons and six needed from Oakes)
 - Schnell, Skjefte, Opp, Haring, Frye, _____ -

⇒ Bernie Vculek: Motel

- Work continues.
- Paul Sorum and Don Frye are working diligently to move the project forward.
- Confirming with motel people – 43 motel room with pool, large conference, and small meeting rooms, etc. also leaving room for other structures
- Geo-thermal heating is being discussed.
- Possibly putting 12-13 apartments on the top floor – is this still a good plan with the current economic situation.

⇒ Economic Development Director position---Community Developer

- Proposal from Oakes Enhancement, Inc. presented at City Council meeting
 - Create the position of Community Development Director using current City personnel.
 - Annual cost to OEI: \$14,131.12 or \$1,77.59
- City approved a three-month trial period using current city employees to fill this position (July, August, Sept)

- Begin making monthly payments during the trial period.
 - **M(Sitzler)SP: to accept the proposal.**
- ⇒ Bill from Eide Bailly
- Bill deals with the meetings concerning the Hospital's closing of the birthing unit.
 - **M(Sitzler)SP: to pass on paying any part of the billing to remain neutral in the situation.** The meetings were not called by OEI. OEI was invited to the meetings and OEI members traveled to Fargo at their own expense to attend meetings called by Southeast Medical Center
- ⇒ Appointment to the board for advisory position
- Steve Dahlstrom was active in DSLRA and has accepted the position as president of First State Bank---keep this in mind.
 - To keep the meeting moving it was decided to pass on any appointments for the time being.
- ⇒ Change date of August meeting.
- **August meeting changed to August 11, 2009.**
 -
- ⇒ Discussion on Voightman Proposal
- A business plan and lead lender are needed to proceed—these are required for any proposals presented to OEI.
 - **M(Skjefte)SP: to table the request until a lead lender has been secured, financing is in place, and the lead lender has approved the business plan.**

Sec. Report: with agenda

- **M(Bohannon)SP: to accept the minutes of the June 2 and June 16, 2009 meeting as printed as well as the treasurer's report.**

Treasurer's Report:

- Buff colored sheets
- Loans: letters sent to: Potters Way, Studio D, Little Professors, Tara's Thrifty White Pharmacy, Novak Electric
- Perhaps a firmer letter needs to go out to H & D Cycles,
- FYI: 2nd of 4 installments on Harris Industries Interest buy-down is due.

Projects

- Gaming:
 - Report: (lilac colored sheet—May Report)
 - Blackjack: equipment—Schnell will check on this- purchase price and the Legion intention
- USDA Rural Development: DSLRA & Champion Community
 - Work needs to begin re-start on this project and proceed with the Renaissance Zone.
 - Check into maintaining the 501-C3 if the DSLRA is not active or restructured – Sitzler is working on this.
- Wind Energy:
 - Updates from Sargent County
 - Things seem to be moving forward and meetings set up.
 - Two wind firms are being consulted: Green Resource and Just Wind
- Ron's Heating / AC / Appliance
 - Visited with Schnell –
 - Chapter 13 filing
 - The financial institutions in the area are not doing floor planning.
 - \$18,000 in inventory in floor plan and \$6,000 of paid inventory
 - A lead lender is required to remain fair.

- City Building Project
 - Working on grants through the state for updates to the armory
- City Sewer
 - 4.97 million to redo the sewer system.
 - 44.27% is a grant.
 - Remaining to be funded
 - No upfront costs
 - Three phase operation
- Updates & Items to Remember
 - Horsh Anderson: on hold – air seeder
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Renaissance Zone: discussed above.
 - Pole Banners: on hold
 - Recruit/Welcome/Retain: on hold
 - Condition of City Flags—on hold

There being no further business the meeting adjourned at 6:10 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: August 11, 2009

Place: Angry Beaver Lodge

Time: 3:30 PM

Directors Present: Skjefte (arrived once the meeting was in session), Dawson, Bohannon, Forward, Sitzler, Schnell, Quandt, Haring, White, Opp arrived after the meeting.

Directors Absent: Hoelscher

Guests: Steve Voightman, Steve Dahlstrom

Proxy Transfers: Not needed

President Gary Schnell called the August 11, 2009 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 3:30 pm. The meeting was held at the Angry Beaver Lodge in Oakes, ND with ten directors and two guests present. The meeting began early to accommodate a Town Hall meeting with Senator Dorgan scheduled to begin at 4:30 pm.

Forms: None given during the month

Business and updates

⇒ Steve Voightman

- Funding approval of First State Bank has been received and from the State of North Dakota.
- State grant papers are signed depending upon matching funds from the local entities.
- Looking for assistance with the first \$12,500.
- Main goal to get up and running – time frame of three months ideally.
- M(Dawson)S(Bohannon)Motion failed: To grant \$12,500 at this time to assist with production of the prototype.
- M(Dawson)S(Bohannon)C: To grant \$12,500 at this time to assist with production of the prototype-- contingent upon receiving documentation of expenditures and funding input from all entities involved. (i.e.: APUC, Voightman, OEI, others)

⇒ Franz: Haring

- Haring has not been able to contact Franz.
- Don Frye recommended asking for programs from SBA.
- Haring will continue with this process.

⇒ Renaissance Zone: Haring

- With the previous work done on this project being outdated and unusable it is necessary to begin the entire process over
- Need to re-work the map and the strategic plan.
- There has been a request for the allowed island to be in a specific site.

⇒ Security Clearance Business: Haring

- Email received from Charlie Russell.
- Currently not requiring anything at the present time
- Would like for OEI to work on housing.

⇒ Donna Handt: Haring

- Funding in place
- Struggling with some of the proposal issues with the company who owns the structure she is currently looking at purchasing.

⇒ Champion REAP Alliance Membership Application

- Selection of voting member and alternate Alliance Board member
- The office will circulate the letter and see what surfaces.

⇒ Intent to participate: Labor Survey 2010

- Is it necessary at the current time?
- Table to next meeting

⇒ Strategic Planning Committee: Haring

- Sitzler volunteered to be on this committee.
- Haring and O'Brien will put together a list of possible members.

- ⇒ Cemetery Road: Gary White
 - Supposed to be patched this month.
 - Could be stimulus money for this project.
- ⇒ Wildrose Floral: Haring
 - Do not need anything currently.
- ⇒ Prairie Printing: Haring
 - Report from Quandt:
 - Business plan is in order – lead lender is First State Bank
 - Purchased the Odds & Ends building
 - Will be requesting \$12,000.
- ⇒ Otter Tail and Impact Procurement Assistance Center: Haring
 - Meeting set up for August 19, 2009 in Wahpeton.
 - The manufacturing companies are being invited.
 - Perhaps Haring should attend or a representative in her place.

Sec. Report: with agenda

M(Bohannon)S(Sitzler)C: to accept the minutes of the July 7, 2009 meeting as printed.

Treasurer's Report:

- Pink colored sheets
- M(Dwason)S(Sitzler)C: to accept the report dated July 31, 2009 as printed.
- GNDA Dues: \$250---up \$50 from last year

Projects

- Gaming:
 - Report: (yellow sheet—June Report)
 - Blackjack: equipment: \$2500 was the offer made to Tim Kelly – he will take it up with their board
 - M(Skjefte)C(Sitzler)C: to approve the June gaming report as submitted by Steuck, gaming manager.
- USDA Rural Development: DSLRA & Champion Community
 - Covered earlier.
- Wind Energy:
 - Any word from Green Resource Development
 - Updates from Sargent County
 - Schnell gave a report – he has given the people from Sargent County the contact information for Green Resource Development
- Great River Energy:
 - Tabled
- Green Vision Group-----Heartland Renewal Energy
 - Tabled
- City Building Project
 - On hold
- Motel(s)
 - No update currently
- Other projects – Updates from City
 - No updates currently

➤ Updates & Items to Remember

- Anderson: updates
- Housing Authority-any issues or updates
 - LSS Follow-up
- Pole Banners
- Recruit/Welcome/Retain
- Condition of City Flags—on hold

There being no further business the meeting adjourned at 4:23 pm

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc

Date: September 1, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors: Skjefte, Hoelscher, Schnell, Haring, White, Dahlstrom

Directors Absent: Sitzler, Quandt, Bohannon, Opp, Forward, Dawson

Guests: **Donna Handt,**

Proxy Transfers: Sitzler to Hoelscher, Forward to Schnell,

President Gary Schnell called the September 1, 2009 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 4:10 pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with 3 voting directors two non-voting directors and one guest present.

Forms: None given during the month

⇒ Secretary Report: With agenda

- **M(Skjefte)S(Hoelscher)P: To approve the minutes of the August 11, 2009 meeting as printed and the Treasurer's report as presented.**

○

⇒ Treasurer's Report: chamois colored sheets

- **See above motion.**

Business Items

⇒ Guest: Donna Handt:

- Donna is looking to purchase the former Pizza Ranch building to start a café.
- Needs \$20,000 --- would prefer a grant of \$10,000 and \$10,000 deferred loan.
- Other funding avenues and procedures: SBA has two different plans available, Starion is the financial institution working with Handt.
- SBA said Handt cannot borrow money and she have nothing but sweat and experience to put into the project.
- Looking to employ: 8 part time and 4 full time.
- Would like to be open before hunting season.
- **M(Hoelscher)S(Skjefte)P: Schnell-Yes, Sitzler-Yes(proxy), Hoelscher-Yes, Skjefte-Yes, Forward-Yes(proxy): to proceed with a \$10,000 grant and a \$10,000 one-year deferred loan (interest 3.5% for five years following the deferment year) contingent upon all faucets of the financing coming together to make this project feasible and JDA matching this offer. Plus, all bills will be presented to the OEI office for payment – on the grant and the loan dollars. If JDA does not match this offer -- this motion will go back to the table.**
- Perhaps check with the Venture Fund

⇒ Security Clearance Business: White

- OSS
- Haring is in contact with Charlie Russell – he told her they have all things under control.
- They requested OEI work on housing to keep potential employees in Oakes.
- The group will be meeting with the JDA this week.

⇒ Oakes Golf Course: White

- No dollars available for nonprofit as far as flooding victim funding
- The Oakes Course would like to build a dike around due to the flooding this past summer – revenue is down for the course –
- Bid of \$50,000 to build the dike -- Dakota Improvement.

- There are loans available for this type of project @ 0% -- Also Garrison Diversion is a source -- SBA would grant a low interest loan.
- JDA may be granting them some \$\$
- The Larson's (Starion Financial) seem willing to match funds for this project.
- Check with the Oakes Foundation
- Venture Fund
- ⇒ Cemetery Road
 - Hoping to get this repaired in the fall.
- ⇒ Stimulus dollars
 - Not too much is known about the program.
- ⇒ Tabled Items:
 - Labor Survey
 - **M (Sitzler via proxy instruction) S(Hoelscher)P: Schnell-Yes, Sitzler-Yes(proxy), Hoelscher-Yes, Skjefte-Yes, Forward-Yes (proxy to participate in the newest Labor Survey. The necessary forms will be filled out.**
- ⇒ Steve Voightman
 - Release of funds—Not currently
 - All items of business will channel through Dahlstrom.
- ⇒ Renaissance Zone: Haring
 - Need to meet.
 - 1st Draft of the development plan -- some things will need to be added – looking for bids on Main Street updating – medians, lamp post,
 - Haring has this under control – time frame – could be as soon as a month or two - need to get the block map established.
 - Need to look closely at what types of buildings to include to gain additional blocking.
 - Figure out map – finalize development plan.
- ⇒ Franz:
 - Schnell has been visiting with Franz.
- ⇒ Champion REAP Alliance Membership Application
 - With Board approval Steve Dahlstrom will be the voting member appointment from Oakes Enhancement, Inc to the Champion REAP Alliance Board.
- ⇒ Strategic Planning Committee: Haring
 - A list of people has been put together – need to contact them and set up a meeting.
- ⇒ Prairie Printing:
 - They are moving ahead with the process.
- ⇒ Otter Tail and Impact Procurement Assistance Center: Haring
 - Many from Oakes attended the session.
 - Looking to form a group of smaller contractors to become sub-contractors to be able to seek bigger contracts.
 - Next meeting: September 17th -- 1-4 at the Otter Tail Room
- ⇒ Other
 - Hoelscher -- would OEI consider putting in ductless air conditioning in the community meeting room. Hoelscher is checking into pricing. School of Science would put in \$2000 -- Looking at another \$2000.
 - Put this issue out on an email voting since a quorum was presently not available since Hoelscher had to leave the meeting.

Projects

- Gaming:
 - Report: (July Report—purple sheet)
 - Blackjack: equipment -- no progress on the \$2500 option to buy the equipment
 - Audit done of the three games from the second quarter. One slight error and some signature omissions. Does not change the outcome of the totals sent to the state.

- USDA Rural Development: DSLRA & Champion Community
 - On Hold
- Wind Energy:
 - Upcoming meetings: Sept. 21 & 22 in Cogswell
 - OEI board members should attend the meetings – maybe getting some reimbursement for the project as we move forward.
 - Schnell, Skjefte,
- Great River Energy:
 - Remove from the agenda.
- Green Vision Group-----Heartland Renewal Energy
 - Remove from the agenda.
- City Building Project
 - On hold
- Motel(s)
 - Trying to get a handle on all aspects of this project.
- Other projects – Updates from City
 - None currently
- Loan program: Haring
 - New Loan Program from the Dakota Certified Development Corporation to assist start up or emerging businesses and support job retention.
 - Haring will forward to financial members of the board.
- Updates & Items to Remember
 - Anderson: No updates
 - Housing Authority-any issues or updates
 - Desiring to have the Town House units remain full for the winter which would enable payments to be made.
 - LSS Follow-up -- none at this time
 - Pole Banners (perhaps included in the Renaissance Zone)
 - Recruit/Welcome/Retain—no report.
 - Condition of City Flags—on hold
- Other

There being no further business the meeting adjourned at 6:15 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc

Oakes Enhancement. Inc. (OEI)

Date: October 6, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Dawson, Bohannon, Hoelscher, Forward, Schnell, Dahlstrom, Haring

Directors Absent: Sitzler, Opp, Quandt

Guests: Larry Engel, Gary Fitzgerald

Proxy Transfers: Sitzler to Hoelscher

President Gary Schnell called the October 6, 2009 meeting of the OEI Board of Directors to order at 4:10 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with 8 directors and two guests present.

Request for funding Forms: None given during the month.

⇒ Appointment of Dahlstrom to fill the term vacated by Jeff Forward. The City Council appointed him the City Representative on the OEI Board replacing Monty Zimmer.

- **M(Dawson)S(Bohannon)P: To appoint Steve Dahlstrom as a voting member of the OEI Board of Directors, to fill the term of Jeff Forward.**

Business Items

⇒ Larry Engel and Gary Fitzgerald: Tornado TV

- Looking to upgrade equipment.
- Tricaster Pro and Tricaster VM board
- Total cost of the project is close to \$15,000.
- **M(Bohannon)S(Hoelscher)P: to donate \$5000 from the Charitable Trust for this project.**
- **Roll Call: Yes: Bohannon, Hoelscher, Sitzler(proxy), Schnell, Forward, Dawson, Dahlstrom, Skjefte**

⇒ Secretary Report:

- **M(Dawson)S(Skjefte)P: To accept the minutes of the September 1, 2009 and September 14, 2009 meetings as printed,**

⇒ Treasurer's Report:

- File smalls claims on Oakes Dollar Store or a judgement. Must act quickly.
- **M(Skjefte)S(Bohannon)P: to move ahead with paperwork for Oakes Dollar Daze**
- H & D Cycles: Dahlstrom will speak with Harvey Praska.
- **M(Skjefte)S(Forward)P: to accept the treasurer's report as printed.**

⇒ Bohnenkamp: B & B Garden Expansion: Schnell reporting

- They decided against coming to OEI for assistance.

⇒ Request for Funding for Educational Seminars: Lunch & Learn

- Presented by Hoelscher and O'Brien
- Requesting \$1000 to continue with the Lunch & Learn.
- **M(Dawson)S(Bohannon)P: to allocate up to \$1000 from the Charitable Trust for the Lunch & Learn Seminars for the upcoming year.**
 - **Roll call: Voting Yes: Bohannon, Schnell, Forward, Skjefte, Dahlstrom, Dawson, Sitzler(proxy). Abstaining: Hoelscher**

⇒ Steve Voightman: Dahlstrom reporting

- Took the first draw from APUC.
- Will soon be requesting the \$12,500 from OEI.

- Appears the prototype will be completed in January.
- ⇒ Franz: Skjefte reporting
 - Skjefte feels it is doubtful OEI can assist.
 - It appears Franz has a co-signer for the floor plan.
 - His debt has been reduced but will need a lead lender.
- ⇒ Renaissance Zone: Haring reporting
 - Unofficial approval of the blocks submitted.
 - Looking to November for the hearing and city approval—could be December.
- ⇒ Security Clearance Business: Haring reporting
 - No word on this project
- ⇒ Donna Handt: Skjefte reporting
 - Still at the state needing approval but feel it is mainly secure.
 -
- ⇒ Oakes Golf Club: Schnell reporting – and others
 - The Golf Club was not in favor of being annexed to the city, hence rejecting the offer by OEI.
- ⇒ Waltzing Quilter: Haring reporting
 - Meeting with Spiese: Does not seem like she wants additional funding at this time.
- ⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)
 - USDA Rural Development: DSLRA & Champion Community
 - Dahlstrom communicated with Tom Farber -- Perhaps a meeting will be planned shortly – Dahlstrom will keep us posted.
- ⇒ Strategic Planning Committee: Haring reporting
 - Plan noon meeting to wrap this up so it is ready for submission with the Renaissance Zone project
- ⇒ Prairie Printing: Haring reporting
 - Working with State Bank
 - They are not sure about approaching JDA.
- ⇒ Otter Tail and Impact Procurement Assistance Center: Haring reporting
 - Investment dues – Regional Manufacturing Company
 - Oakes to hold the investments – keeping the funds separate.
 - Investment is \$50.
 - Some job work may already be directed to the members.
 - Local members: Kelly Welding,

Projects

- Community Development Director Report: Haring reporting on additional items
 - Grant Writing Workshop
 - Haring can attend a workshop in Jamestown on October 26th & 27th.
 - **M(Forward)S(Skjefte)P: to pay expenses incurred for this workshop.**
 - **Roll call vote: All yes: Hoelscher, Schnell, Forward, Skjefte, Dawson, Dahlstrom, Bohannon**
 - Expenses would include mileage, lodging, meals and the registration fee of \$100.
 - Rural Leadership: Haring reporting
 - Haring has approval of the City to become involved with this program.

- She will need a project and will wait to have her project approved. The project she is thinking of would be: Welcome Packets – Relocation -- Hunting
- Update on Ductless Air Conditioning at the Career and Technology Center Community Room
 - Has been installed and is working.
 - Will be billed from the SRCTC.
- Gaming:
 - Report: **M(Dawson)S(Hoelscher)P: to accept the August report as printed**
 - Blackjack: equipment – Legion came back with a counteroffer of throwing in the cameras
 - OEI Counteroffer – will include the cameras for \$3000. They must remove the cameras from their current location in the Angry Beaver and Rudy's
- Wind Energy:
 - Meetings held September 21 & 22 in Cogswell.
 - It appears OEI is not going to be included in the current project as the Sargent County JDA is taking over.
 - Perhaps OEI should move to another township and proceed with Green River- Dawson will make the contacts.
- Motel(s)
 - Bonds from Stimulus Funds awarded to Mertz/Gulsvig (Motels in Ellendale and Oakes) and Farmland (for a car wash)
 - Vculek continues to pursue other sources of funding.
- Dawson
 - Dawson was asked to go to churches to determine if there is interesting is starting and running a Salvation Army type of facility in Oakes – perhaps incorporating the surrounding communities as well.
 -
- Contracting companies in Oakes to begin work on the streets.
 - Starting on 11th Street
- Lodging-liquor-food Tax
 - Has been tried before – would need a city ordinance.
 - Needs to be brought before the City Council.
- City Elections in June
 - Petitions will need to be picked up.
 - Positions: Sitzler, Brandriet, Harris and Mayor Opp
- Updates & Items to Remember
 - Anderson: updates
 - Housing Authority-any issues or updates
 - LSS Follow-up
 - Pole Banners
 - Recruit/Welcome/Retain
 - Condition of City Flags—on hold

There being no further business the meeting adjourned at 5:55 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: November 3, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Sitzler

Directors Absent: Schnell, Dawson, Dahlstrom, Opp, Quandt

Guests: ONC Bright Beginnings

Proxy Transfers: Schnell to Sitzler, Dawson to Hoelscher, Dahlstrom to Sitzler, Forward to Hoelscher, Bohannon to Sitzler

Treasurer, Doug Sitzler called the November 4, 2009 meeting of the OEI Board of Directors to order at 4:15 PM. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with four directors and one guests present.

Request for funding Forms: Bright Beginnings

⇒ Guests: Tiffany Buttke from Bright Beginnings

- Bright Beginnings Presentation
- Proposed addition of outdoor playground equipment to be located in the downtown park.
- Total cost of the project: \$4946.50
- Requesting \$2216.42
- Current enrollment: 52 – all inclusive
- Closing of a daycare Bright Beginnings will acquire 9 more children.
- 4 full – 2 part time with the hope of adding an additional full-time person.
- 6 weeks to 12 years

⇒ Secretary Report:

- **M(Skjefte)S(Hoelscher)P: to accept the minutes of the October 6, 2009 meeting as printed.**

⇒ Treasurer's Report:

- **M(Skjefte)S(Hoelscher)P: to accept the treasurer's report as printed and reported.**
- Payment to the City for Haring and the lap over with Zasha
 - Payment will be the agreed upon amount of \$1,177.59.
- Additional financial reporting
 - Loan—Dollar Daze: Filing of papers
 - Paperwork completed but needs to have a board member take it to Ellendale and sign in-front of the appropriate people.
 - Loan—H & D Cycles: no report currently
- Gaming:
 - Report: (light green sheets)
 - **M(Skjefte)S(Hoelscher)P: to accept the gaming report as printed.**
 - Blackjack: equipment: no report at this time

Business Items

⇒ Bright Beginnings

- **M(Hoelscher)S(Skjefte)P: to grant \$2216.42 from the Charitable Trust Account**
- **Roll Call Vote: All voting in favor of the motion—either in voice or by proxy**

⇒ Steve Voightman: Dahlstrom

- No updates currently

⇒ Security Clearance Business:

- Continues to be top secret information.
- The JDA will not be revisiting this issue due to information from the South-Central Dakota Regional Council and their denial of funding due to the secrecy of the project.

⇒ Donna Handt:

- CDC has all the information and is processing stage.
- ⇒ Prairie Printing
 - No more reporting currently
- ⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)
 - DSLRA updates
 - No updates for this meeting
- ⇒ Community Development Director Report
 - Renaissance Zone
 - City Council voted to put in tax abatements.
 - Strategic Planning
 - Completed for the time being and will be updated again in the future to make the plan more consistent in working and format.
 - Rural Leadership
 - Tuition fee
 - **M(Hoelscher)S(Skjefte)P: to pay Haring's tuition for the Rural Leadership Training of \$3000. Done in installments of \$1500 in each of two years. Paid from regular checking account.**
 - **Roll Call Voting: All voting in favor of the motion – either by voice or proxy**
 - Project: Welcome – Relocation – Hunting Packets
-

Projects and information

- Wind Energy:
 - Lease payments mailed 11-2-2009.
 - Lease with Best Family up in 2010
- Motel(s)
 - None to report currently.

There being no further business the meeting adjourned at 5:55 pm.

Respectfully reported,
 Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: December 1, 2009

Place: Southeast Region Career and Technology Center

Time: 4:00 PM

Directors Present: Skjefte, Hoelscher, Haring, Sitzler, Schnell, Bohannon, Dahlstrom

Directors Absent: Dawson, Forward, Opp, Quandt

Guests:

Proxy Transfers:

Funding Forms: Tom Gulsvig: 11-23-09

President Gary Schnell called the December 1, 2009 meeting of the OEI Board of Directors to order at 4:05 PM at 4:15 Doug Sitzler took charge when Schnell was called away—Schnell returned at 4:45pm. The meeting was held at the Southeast Region Career and Technology Center in Oakes, ND with 7 directors and no guests present.

⇒ Guests:

- None

⇒ Assistance in the aftermath of the fire at Highway #1 – Economy Oil?

- Phone call to the office wondering what could be done to assist those who are currently out of employment due to the recent fire.
- Economy Oil has set up a temporary office location and is functioning.
- Highway #1 is setting up a temporary building and will rebuild when conditions permit.
- Should OEI set up a fund to assist with the reorganization process after disasters such as these ---- setting up a fund would tie up funds – a better solution might be to handle on a case-by-case basis.
- Helping the business VS assisting the employees who may be out of work.
- Mull this over and discuss at a later date.

⇒ Secretary Report: with agenda

- **M(Sitzler)S(Dahlstrom)P: to accept the Secretary's report of the November 3, 2009 meeting as printed.**

⇒ Treasurer's Report: ()

- **M(Bohannon)S(Sitzler)P: to accept the Treasurer's report as printed.**
- CD's due and needing to be acted upon or they will renew at their current institutions.
 - Sheets with information included in agenda packet.
 - What is the goal: Keep the \$\$ local or make the most return??
 - **M(Sitzler)S(Hoelscher)P: to invest \$60,802.57 in a CD at First State Bank for 24 months with the interest rate of 2.15%-- - voice vote – all in favor.**
 - **M(Bohannon)S(Hoelscher)P: Move the remainder of the Ameriprise Money Management account to a 6-month CD @ FCCU---Voice vote all in favor.**
 - **M(Sitzler)S(Bohannon)P: to reinvest the CD at FCCU for 11-12 or 15 months whichever yields the best interest. Voice vote – all in favor**
 - **M(Sitzler)S(Bohannon)P: to renew the CD at Starion for the best interest rate for approximately one year. Voice vote – all in favor**
- Bidding process for CD's
 - Keep the funds local.
 - Bid each CD when they come due and get back to the financial institution holding the \$\$ if their bid is lower than the highest bid. They can then increase their rate and keep the funds or let them go to the higher bidder.
- Gaming:
 - Report: (separate sheet in white)
 - Blackjack: equipment –Schnell will check

Business Items

⇒ Steve Voightman: Dahlstrom

- Grant funds dispersed – approval given by Dahlstrom with documentation which was put in the file.
- ⇒ Security Clearance Business:
 - Nothing available currently
- ⇒ Donna Handt:
 - Currently at the SBA -- needing their approval.
- ⇒ Bloomberg Municipal Repository
 - Contact was made by Bloomberg. In consultation with Steve Dahlstrom and upon his recommendation the office did not respond to their requests for financial statements dating back to 2005----all this relates to the Municipal bonds with Omni quip
- ⇒ Unemployment Claim: Tax
 - Initial contact via phone message concerning an unemployment claim against “our business”. The office did not respond, and Tax has not called back.
- ⇒ Community Development Director Report
 - Renaissance Zone
 - A few pieces of the puzzle remain and should be in place very soon.
 - Strategic Planning
 - Done -- will be working on reformatting at a later date.
 - Rural Leadership
 - Project: Welcome – Relocation – Hunting Packets
 - Saving the armory is a project Haring has begun to work on
 - Other projects and contacts
 - Langhoff’s -- interested in purchasing the bowling alley.
 - General Irrigation: expanding
- ⇒ Annual meeting date:
 - Chamber of Commerce would like to partner again this year.
 - Board terms: Dahlstrom & Skjefte: Both are willing to run again.
 - Work with February 4, 2010 --- 6 pm at the Beaver or Donna’s Diner

Projects and information

- ⇒ Champion REAP Alliance Membership: Steve Dahlstrom (voting member)
 - Will be working on this after the first of the year.
 - Dahlstrom has been making contacts.
 - Housing summit in Britton, SD with a date set for January 2010.
- ⇒ DSLRA updates
 - Tied to the above
- ⇒ Wind Energy:
 - Lease with Best Family up in 2010
 - Kraemer has done some work on the tower and put in a new data card. The card he removed was sent to EAPC in a “do not scan” padded envelope on December 1, 2009.
 - Perhaps the wind data tower should be moved to a different location since the lease will be up in 2010. Explore the possibility of working with SD communities from the DSLRA.
 - Instruct Terry Dawson to call the Wind Resource companies: Just Wind and Green Resource
 -
- ⇒ Motel(s)
 - Mertz has started the building process on the motel in Ellendale.
 - The group will be approaching OEI for funding -- We need to get a plan in place with two motels in the planning stages.
- ⇒ Jobs with the state of North Dakota
 - Call to the office – jobs are available with the state of North Dakota.
- ⇒ Thank you was received from Bright Beginnings for the playground equipment grant.

⇒ PCI: Jerry Maley, in conversation with Schnell, communicated they have plenty of work but no workers--- It could be closed as of today. Maley is willing to work with the community to find someone to lease the building or sell it. Need to check what equipment is available – what stays – size of the building etc.

There being no further business the meeting adjourned at 5:45 pm.

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.