

Oakes Enhancement. Inc. (OEI)

Date: January 6, 2015

Place: Armory

Time: 11:30am

Directors present: Hoelscher, Schnell, Dahlstrom, Zimmer, Zetocha, Conklin

Directors Absent: Ulmer, Sitzler, Forward, Haring,

Guests: Ron Franz,

President Gary Schnell called the January 6, 2015 meeting of Oakes Enhancement, Inc. to order at 11:35am. The meeting was held at the Oakes Armory with six directors and one guest present.

⇒ Guests: Ron Franz

- Proposal for his building -- a roof is needed.
- Flat roof - tar – estimates
- Rubber roof and hot tar – are about the same price close to \$20,000.
- Fill out the BUMP program forms—get the forms from April and turn them in to her.

⇒ Guest: Tara Schmitz: matter taken care of, so she did not have to attend the meeting

⇒ **Secretary's Report**

- **MM(Conklin). S(Dahlstrom). P: to receive and file the minutes of the December meeting as printed**
- President Schnell received a thank you for funds donated to the Tornado Watch program

⇒ **Treasurer's Report:**

- **MM(Dahlstrom). S(Hoelscher). P: to receive and file the Treasurer's report at printed**
- CD renewal
 - **MM(Hoelscher). S(Conklin). P: to invest at Station for 23 months at a rate of .8% with a jump**
 - CD Rates:
 - FCCU:
 - 12 months: .25%
 - 24 months: .55%
 - 36 months: .75%
 - 18 months: 1.0%
 - 35-month maximizer: .8% with a jump
 - Starion
 - 24 months: .77%
 - 23 months: .8% with a jump
 - First State Bank
 - 24 months: .67%
 - 36 months: .97
 - 48 months: 1.14%
 - 60 Month: 1.49%
 - CD is currently at First State Bank
 - Amount is \$ 39,903.26.
- Gaming:
 - Report: The report was reviewed for filing
 - Retirement: Haring led the way for voting on this -- voting was for 7% using the formula as in the past.
 - Checks from OEI gaming
 - In lieu of not being in a lease agreement with the Oakes Area Chamber of Commerce for secretarial time – the gaming manager begin sending rent checks to OEI. Research will have to be done to see if this is a system that in in the guidelines of gaming – since the secretary does the gaming reviews. The check to the chamber was for leasing space in the office for files, use of the office machines and the secretary.

- In the past – it was the desire of OEI not to have additional employees other than the gaming manager.

⇒ Projects and updates

- Becky Undem classes
 - Need chosen representatives for the dollar amount pledged.
 - Get more information and proceed from there.
 - Stretch the dollars by having businesses contribute some funding.
 - Find out more information and get back to OEI -- possible names included Trista Gemar and Nancy Domine. Perhaps someone from the City of Oakes should be a selection for the OEI investment.
- ALCO
 - Seems like Shopko will be coming – no decisions are being made at this time.
 - There are many rumors floating around about this situation.
- Housing: Development area on the west side of Oakes
 - 2.6 million dollars of projects being worked on at First State Bank
 - Total Home -- Hills looking at building -- Kustom Machine all will be presented as a PACE interest buydown soon.
- Update on Day Care in Oakes
 - This does not seem to be settled at the present time.
 - Zetocha attended a meeting – and will continue as an OEI contact.
 - Lacking direction at the top level --
 - Perhaps setting up a day care fund to assist with all daycare costs.
 - Limit OEI exposure to the daycare but daycare is a critical issue, and we need to fix the problem.
 - We need accountability----- Investigate this farther --- John will talk to Sheila about moving forward -- finding a model --- calling the lady from Wahpeton who contracts with Milnor --
- Fitness Center
 - Opened in January and seems to be taking off.
 - Needs more equipment.
- Good Samaritan Society
 - Zetocha and Schnell will be meeting with officials from Good Sam.
- **Annual Meeting**
 - The office will try finding a date in early February.

⇒ Community Development Director Report

- BUMP
 - Application by JLLJ, LLC
 - **MM(Hoelscher). S(Dahstrom):P: using the funding guidelines for the BUMP to approve the application from JLLJ, LLC.**

Business /keep in mind items.

- Testing site
 - Discussion might be forthcoming in a couple of years.
- Road to the cemetery
 - Needing an overlay
 - Granting funds -- county is against it --- looking for funds --
- Prairie Printing building
 - Leave as is for the time being -- if he comes with an offer – Schnell should take him up on it - IF close to half the amount owed

Main Avenue going dark -- a sensor seems to be bad -- it is being actively pursued to correct the problem.

There being no further business the meeting adjourned at 12:50pm

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: January 15, 2015

Place: Armory

Time: 8am

Directors present: Hoelscher, Schnell, Dahlstrom, Zimmer, Zetocha, Conklin, Sitzler,

Directors Absent: Forward, Haring, Ulmer,

Guests: Sheila Nagel, Llayce Gebhardt

President Gary Schnell called the January 15, 2015 meeting of Oakes Enhancement, Inc. to order at 8:05am. The meeting was held at the Oakes Armory with directors and guests present. The order of business for this meeting was to continue discussion on the daycare situation. President Schnell read a letter from Delight Schaefer stating her views on OEI assisting the downtown daycare and not encourage in-home daycare.

Nagel pointed out.

- Steinhoff from the Vocational Center would like to have a daycare at their facility.
- The current staff at Tiny Tornadoes do not have cash to put into the business to keep it going and they think partnering with the school would be a good fit.
- Currently 49 students which is their cap on licensing for the facility.
- Need to get the student/teacher ratio in sync.
- Filed and accepted by the state as a Non-profit entity --- waiting to file with the federal
- OEI should have accountability of funds making sure all stays with the Oakes Facility.

At 8:30am Llayce Gebhardt arrived

- She gave numbers and sheets with students – teachers – income, expenses, shortage per month and the like.

Using the current facility is “iffy” as there are some fire issues.

The heating/cooling system is not consistent in the building.

MM(Conklin)S(Sitzler)C: to pay the lease agreement (\$1200) going forward from January and three hundred dollars to Tiny Tornadoes of the pledged \$1500 per month. The original pledge stated funding would go through June 2015.

MM(Hoelscher)S(Sitzler)C; to give \$1000 of the three thousand pledged funds (Not paid) from November and December to assist with immediate payroll needs and keep the \$2000 as a reserve.

There being no further business the meeting adjourned at 9:15am

Respectfully reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: February 3, 2015

Place: Armory

Time: 11:30am

Directors Present: Hoelscher, Schnell, Conklin, Forward, Haring, Zetocha, Sitzler,

Directors Absent: Dahlstrom, Zimmer, Ulmer

Guests: Jeff Breker (Testing plots)

President Gary Schnell called the February 3, 2015 meeting of Oakes Enhancement, Inc. Board of Directors to order at 11:35am. The meeting was held at the Oakes Armory with seven directors and no guests in attendance.

⇒ **Guests:** Jeff Breker: Was unable to attend

- Haring reported.
 - Can the DSLRA still be used if needed for the 501 C3 status.
 - Tom Rodine and Norm Haak are taking the lead in the project - wanting to rename the group not using Garrison when referring to the project.
 - **MM(Conklin)S(Sitzler)P: for the group to be able to use the 501 C 3.**
 - OE would like an outline of the program making sure OEI's involvement is clear -- which is being a bystander.

⇒ **Annual Meeting:**

- Toni Ptacek: Unable to attend but will be at the annual meeting.
- Agenda: February 5, 2015 --- 11:30am --- Angry Beaver -- Soup & a Burger
 - Program: Steinhoff, Johnson, Thompson
 - Shopko was asked but wanted the ink to dry on the documents --
 - It appears the documents have been put in place -- Schnell might approach them again to see if they would come.

⇒ Secretary's Report

- **MM(Sitzler)S(Zetocha)P: to receive and file the minutes of the January 6th & 15th, 2015 meetings as printed with the addition of Zetocha abstaining on the CD voting.**

⇒ **Treasurer's Report:**

- **M(Sitzler)S(Hoelscher)P to receive and file the treasurer's report as printed.**
- Gaming:
 - Report: was reviewed

⇒ **Projects and updates**

- Dale Carnegie class
 - Need participants: April Haring is willing to go, Becki Thompson and Leigh Harris Peterson are ideas.
 - O'Brien will make the initial contacts.
- ALCO:
 - See Shopko listed above.
- Update on Day Care in Oakes
 - Calls and emails have been going around.
 - The school and Career Tech center are not interested.
 - Tiny Tornadoes (The new name) would like a permanent board of directors.
 - It appears Cornerstone paid their bills – so are we obligated to pay the two months of support for November and December. They did provide the service and kept the daycare open and running.

- **MM(Forward)S(Sitzler)P (Zetocha and Hoelscher voting against the motion): to fulfill the obligation for November and December -- up to \$1,000 per month to reimburse the lease.**
 - Good Samaritan Society
 - Schnell and Zetocha met with Good Sam officials
 - A thought brought before the group: should we be looking for another entity to run the facility?
 - Should there be a delegation going to Sioux Falls and meet with headquarters.
 - We need to be proactive in keeping the facility operational.
 - Ron's Heating, Cooling, Appliance -- roof
 - No further advancement on this issue
 -
 - Main Avenue Lightening situation: No discussion currently
- ⇒ **Community Development Director Report**
- Will be putting together a report for the annual meeting.
 - Currently there are no new projects.

Business /keep in mind items.

- Test plots: No update currently -- see above.
- Prairie Printing building: No update currently
- Cemetery Road:
 - County is applying for federal funding.
 - Some difficulty with road repairs for a road not in the city --

There being no further business the meeting adjourned at 12:45pm

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



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Electronic voting following the 2015 Annual meeting of Oakes Enhancement, Inc. The purpose of the electronic voting was to elect officers for 2015.

Motion (Sitzler) and a second to elect the following slate.

- President: Art Conklin
- Vice President: Karla Hoelscher
- Treasurer: Gary Schnell

Discussion was held and an amendment to the motion was made:

Sitzler amended his original motion and there was a second. The motion stated:

- President: Art Conklin
- Vice President: Gary Schnell
- Treasurer: Doug Sitzler

Voting was held resulting in Yes to the amendment and nay to the original motion.

Elected to serve as officers of Oakes Enhancement, Inc. for 2015 (Until the next annual meeting is held)

- **President: Art Conklin**
- **Vice President: Gary Schnell**
- **Treasurer: Doug Sitzler**

Respectfully Reported

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: March 3, 2015

Place: Armory

Time: 11:30am

Directors Present: Schnell, Conklin, Ulmer, Zetocha,

Directors Absent: Dahlstrom, Zimmer, Hoelscher, Sitzler, Haring, Forward

Guests: Jeff Breker (Testing plots), Scott German, Steve Hansen, Decca

President Art Conklin called the March 3, 2015 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 11:35am. The meeting was held at the Oakes Armory with 4 directors and 2 guests present.

⇒ **Guests:** Steve Hansen, Scott German

- Bunny Hall has been hired as the new manager of the Oakes Golf Club
- Bunny has grant writing experience and has experience in management.
- 144 paid memberships last year -- 300 was a max pre-flood year.
- Currently \$20,000 in loans and \$2900 checking account balance
- Dale Skjefte has retired from the board -- his position has been filled by Tara Schmitz as secretary and Sheila Nagel of PFS as treasurer
- Pin markers --- can the golf course use OEI's name on a pin marker
- Annexing the golf course into the city -- Haring prepared tax reports to show what the tax liability if they were to be annexed.
- Common consensus agreement to agree to have OEI as a pin marker at the Oakes Golf Course

⇒ **Annual Meeting:**

- Wrap up.
 - The time change did not affect.
- Electronic voting for the presidium:
 - President: Art Conklin
 - Vice President: Gary Schnell
 - Treasurer: Doug Sitzler

⇒ **Secretary's Report**

- **Motion (Schnell)S(Ulmer) to receive and file the minutes of the February 3, 2015 meeting.**
- Check to make sure voting from February is correctly logged.

⇒ **Treasurer's Report:**

- **Motion (Zetocha)S(Schnell) to receive and file the report as printed.**
- Zetocha will check to see if the accounts at Starion are fully insured.
- Bill from North Dakota Living (\$3,125)
 - No Discussion currently
- Gaming:
 - Report: The January 2015 report was reviewed -- Gaming continues to be strong
 - **M(Ulmer)S(Zetocha) to have the gaming manager purchase two new machines for the gaming site.**
 - The gaming manager will be asked if she thinks it would be a good idea to use one of the old machines and have gaming at the Angry Beaver and would she be willing to take on this site as well.
 - Games were reviewed for the last quarter and were in excellent shape.
- Compensation

- A discussion was held on compensation for the secretary -- Zetocha, Schnell and Ulmer will research and come to the next meeting with a recommendation.

⇒ **Projects and updates**

- Dale Carnegie class: Report by April Haring
 - OEI's sponsorships went to April Haring and Leigh Harris Peterson
 - 21 are enrolled in the class.
- Shopko
 - Grand Opening will be March 27th.
- Update on Day Care in Oakes
 - See reports.
 - Ask Llacye to come to the April meeting and Shelia to the May meeting
 - Conklin reported on the status of Pre=school in the elementary schools
 - Haring is working on the 501-C=3 status with them
- Good Samaritan Society
 - No substantial updates currently
 - Wage increase but hours were cut.
 - Should we discuss with the advisory board?
 - Continue to monitor.
-

⇒ **Community Development Director Report**

- Oakes Area Chamber of Commerce is trying to obtain a carnival for Irrigation Days.

Business /keep in mind items.

- Testing site
 - Tom Rodine picked up brochures to take to meetings he was attending = he will be seeking support for this project
- Prairie Printing building
 - No report currently
- Cemetery Road
 - No report currently
- Main Avenue Lighting
 - Remove from agenda - problem taken care of
- Ron's Heating, Cooling, Appliance -- roof
 - No report

Motion (Zetocha)S(Schnell)P: to adjourn the meeting at 12:55pm

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: April 7, 2015

Place: Oakes Armory

Time: 11:25am

Directors Present: Conklin, Sitzler, Hoelscher, Forward, Haring, Schnell, Dahlstrom, Ulmer

Directors Absent: Zetocha, Zimmer

Guests: Deca Students -- Llyace Gebhardt of Tiny Tornadoes -- Leigh Harris – Steve Ketterling, Haak & Rodine and one more person

President Art Conklin called the April 7, 2015 meeting of the Oakes Enhancement, Inc. (OEI) Board of Directors to order at 11:30am. The meeting was held at the Oakes Armory with eight directors and numerous guests present.

⇒ **Guests:**

- Haak & Rodine & another gentleman: 11:30am
 - Garrison is behind this project.
 - Need acres from Titus.
 - Need DSLRA as the 501c3
 - Is OEI willing to hold title to the land and eventually turn over to NDSU or another entity (OEI is willing to do this)
 - OEI does not want any liability or maintenance on land, buildings etc.
 - Need a rinse pad.
 - SBAR -- it seems like the Oakes group is #5 on the list and appears the governor will fund three this year.
 - Need resolutions for bringing to SBAR.
 - **Resolve: Schnell second by Sitzler and passed:**
 - **OEI supports the test plot research facility and hereby resolves to hold title to the test site land and allow use of the DSLRA 501c3 tax exempt status for tax exempt donations. OEI lends their support to allow for advancement and expansion of the research being done at the facility.**
-
- Deca Students: 11:40am
 - Jon Praska, Shelby Gelinski, Ashley Brandriet – Mary Doggett
 - Seeking funding for attending the National Meeting in Orlando, Florida
 - Total cost is \$1600 per person.
 - **M(Forward)S(Hoelscher)P: to donate \$250 per student attending this National Meeting. Funds from the Charitable Trust Account**
-
- Llyace Gebhardt: 11:50am
 - The daycare is going well.
 - In the fall 10 new students
 - Looking at 41
 - Thought about the PCI building

- Meet with the group in May to see if they would need the funding to continue through summer months.
- Carnegie Team: 12:00 Noon (Leigh Harris contact)
 - Their project is to beautify the community.
 - Flowerpots on poles on Highway #1 and barrels downtown using the poles between the railroad tracks on the north and south side of Oakes.
 - A 5-year plan was put before the group.
 - Want to keep materials and supplies local.
 - **M(Sitzler)S(Ulmer)P: To grant \$1500 per year for the next five years if the project remains viable in those 5 years.**
- Dale Carnegie Team: 12:10pm (Steve Ketterling Contact)
 - The project of this group is to purchase, clean up and resell land to make the lot more sellable for placing a new structure on the lot.
 - Buy down the value of the land to make putting a structure on the land more feasible.
 - Who would own the property until it is re-sold?
 - Would like for OEI to own the property until it is ready for sale.
 - Looking for funds to demo and clean up a property --
 - OEI will continue to consider this project.

⇒ Secretary's Report

- **M(Schnell)S(Dahlstrom)P: to receive and file the report from the March 2015 meeting.**

⇒ Treasurer's Report:

- **M(Hoelscher)S(Dahlstrom)P; to receive and file the March treasurer's report as printed.**
- \$5000 funding for the Chamber
 - **M(Schnell)S(Hoelscher)P: to continue the practice of assisting the Oakes Area Chamber of Commerce with their annual projects by allowing funding up to an annual total of \$5000 per year.**
- Proposal from Brian Vculek
 - Brian Vculek would like to purchase a parcel of land from OEI in the Industrial Park
 - Would selling this inhibit future building.
 - **M(Sitzler)S(Schnell)Failed:** to agree to the proposal from Vculek's to purchase a partial parcel of land from OEI in the Industrial Park. Motion failed but it was noted Vculek's can make improvements and maintain upgrades if desired.
- BUMP: Ron's Heating and Appliance
 - Mr. Franz is looking at repairing the roof of his building.
 - Total cost of project \$16,000
 - OEI Portion: Grant of \$2000 -- low interest loan of \$6000
 - **M(Sitzler)S(Ulmer)P: to accept the BUMP proposal from Ron's Heating and Appliance. This would mean a grant of \$2000 and a possible low interest loan of \$6,000.**
- Signature cards -- need to know who will be signing on accounts.
 - Signing on the business accounts will be:
 - Arthur Conklin, Gary Schnell, Doug Sitzler, Karla Hoelscher and Audrey O'Brien
 - Signing on the Charitable Gaming account will be:
 - Arthur Conklin, Gary Schnell, Doug Sitzler and Karla Hoelscher
- Gaming:
 - **Gaming Report: M(Schnell)S(Hoelscher)P: to receive and file the gaming report as presented.**
 - The gaming manager was asked if it would be good to move the old gaming machines to the Angry Beaver. She stated the machines are not worth moving.
- Compensation report from committee
 - **Motion from Committee (Schnell, Zetocha, Ulmer) S(Hoelscher)P: to compensate the secretary at a rate of \$15 per hour dating back to October 2014.**

⇒ Projects and updates

- Dale Carnegie class
 - The participants are enjoying the course and wanting a second class.
- Shopko

- The first couple of weeks, the store seems to be extremely busy.
- They are well stocked and have more merchandise.
- Good Samaritan Society
 - No further information currently
-

⇒ **Community Development Director Report**

- Director Haring would like to put together an Oakes incentive brochure to be made available to businesses / individuals who ask for such programs. Request for this information is frequent.
 - Haring will work with the secretary to put this information together.

Business /keep in mind items.

- Prairie Printing building
 - No report currently
- Cemetery Road
 - No report currently

There being no further business Motion by Ulmer, second by Forward to adjourn at 1:03pm

Respectfully Reported,

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc.
Board of Directors
Special Meeting

April 22, 2015

11:30am

Oakes Armory

Directors Present: Conklin, Sitzler, Haring, Zetocha,

Directors Absent: Schnell, Hoelscher, Zimmer, Schnell, Forward, Ulmer

Guests: Dale Carnegie Team: Steve Ketterling: contact & MaryLou Sundby

President Art Conklin called the April 22, 2015 meeting of the Oakes Enhancement Board of Directors to order at 11:35am. The meeting was held at the Oakes Armory with four directors and two guests present.

The purpose of this meeting was a follow-up presentation by the Dale Carnegie Team headed by Steve Ketterling. Their proposal involved purchasing local property to spruce up (demolish rundown property) and make the lot available for purchase and building. With buildings demolished their hope is to make the lot more affordable for the purchaser.

Ketterling – Sundby

Points from their presentation

- Do you clean up the site first or do you find a prespective buyer first.
- Prespective buyer would need to sign an agreement to make the commitment if the land is purchased and cleaned up.
- The committee is committed to this project for the next few years
- Need a commitment for the financing to lure the prospective purchaser
- Would need to work with the financial institutions to make sure they qualify for the loans and the program
- Estimate of \$30,000 to purchase lot and get it cleaned up and ready for a buyer
- Need to look into the Venture Fund, Housing Authority,
- It seems the Housing Authority is the best possible established committee to be the run through
- Identify curb and gutter properties so the infrastructure is already in place.
- Need covenants to be put into place.
- For the venture fund to be used -- there needs to be a step by step process.

MM(Sitzler)S(Zetocha) (table for the next Meeting) for OEI to set aside \$10,000 for the future rehabilitation of a property making sure the program is defined (so we know how the program works and remain consistent in the future) and there are commitments for purchase of the rehabilitated property.

M(Sitzler)S(Zetocha)(Will do electronic voting): to give \$500 to the Dickey County Fair

There being no further business the meeting adjourned at 12:25pm

Respectfully reported
Audrey O'Brien, Secretary
Oakes Enhancement, Inc.

Oakes Enhancement. Inc. (OEI)

Date: May 5, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Hoelscher, Schnell, Conklin, Ulmer, Haring, Zimmer, Sitzler,

Directors Absent: Zetocha, Forward, Dahlstrom

Guests: Steve Ketterling, MaryLou Sundby, Dave Ehrlin – Dale Jensen & Dawn Osborn

President Art Conklin called the May 5, 2015 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:30am. The meeting was held at the Oakes Armory with seven board members and five guests present. The guests were welcomed and began their presentations.

⇒ **Guests:**

- Dale Carnegie Team: Steve Ketterling, MaryLou Sundby, Dave Ehrlin: 10 minutes: 11:35am
 - The committee has created a general outline for the program.
 - Should there be a penalty clause in the agreement if there is not compliance with the specifics of the program outline.
 - Would like to have one entity to channel all things through.
 - Owner occupied property --- single family -- duplex---- these are thoughts to consider in the program -- Housing Authority seems to be natural entity to handle this project once it gets going.
 - Motion on the table from the last meeting was brought back:
 - **M(Sitzler)S(Zetocha)P: for OEI to set aside \$10,000 for an Oakes Property Redevelopment project property, making sure the program is defined (so we know how the program works and remain consistent in the future) and there are commitments for purchase of the rehabilitated property.**
 - This program would Basically offer a line of credit.
- Dale Jensen: 10 minutes: 11:50am
 - Dual credit Humanities courses to Oakes High School Students
 - Credit offered through University of Jamestown.
 - This would be a first in the state to partner with a local school for a program such as this.
 - Fulfills a social studies credit at OHS and a humanities credit for college courses.
 - Jensen would be hired by UJ to teach and oversee the class.
 - Requesting funding for students who may need financial assistance.
 - \$650 would be the cost to the students per semester.
 - Money would go to Oakes Public School
 - M(Sitzler) Died for lack of a second: Donate \$1800.00 to assist students with tuition while taking college credit classes. with funds from the Charitable Trust Account.
 - **M(Sitzler)S(Ulmer)P: Donate \$1000.00 to assist students taking college credit classes while at OHS. Funding for this program would come from Charitable Trust Account**

⇒ **Secretary's Report**

- **M(Schnell)S(Hoelscher)P: motion to receive and file the minutes of the April 7, 2015 and April 22, 2015 meetings as presented.**

⇒ **Treasurer's Report:**

- **M(Hoelscher)S(Schnell)P: motion to receive and file the treasurer's report as printed. Noting the \$.55 in interest that needs to be corrected.**
- Funding request from Jessica Lovelace
 - Miss Lovelace is requesting funds to attend the Nazarene Youth Conference in Louisville, KY
 - Called for a motion to approve three times -- no motion came through, so this project died.
- Signature cards -- Hoelscher needs sign.
 - This is completed.
- BND -- Harris reimbursement

- Funds were received from the Bank of North Dakota on the 2006 interest buydown for Harris Machine.
- Oakes Area Chamber will be tapping into funding and are requesting \$3500 of the allotted \$5000. \$1000 for Easter, \$1500 for electrical work to enhance Irrigation Days and \$1500 for
- Gaming:
 - **M(Schnell)S(Sitzler)P: to receive and file the report as printed.** Due to the purchase of two new machines the expenses outweighed the income.
 - Review: Gaming review completed for the 1st quarter of 2015. Only slight errors were found. That being said -- the barmaid discarded a game card. It cannot be replaced.

⇒ **Projects and updates**

- Storage of OEI data
 - Check with City -- Sitzler -- Total Home
- Update on Day Care in Oakes
 - Seems to be going well.
- Proxy Vote
 - Proxy voting forms were filled out by the voting members present.
- BUMP From Angry Beaver
 - Total project cost: \$8000
 - **M(Schnell)S(Sitzler)P: to approve this BUMP program for the Angry Beaver Lodge.**
 - **Note: Ulmer abstained from voting.**
 - The grant would come to \$1000.
- Good Samaritan Society
 - Things have been quiet lately.

At 1:00pm President Conklin declared the meeting adjourned.

Respectfully Reported,

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: June 2, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Hoelscher, Schnell, Conklin, Sitzler, Zetocha, Dahlstrom

Directors Absent: Haring, Zimmer, Ulmer, Forward

Guests: Llayce Gebhardt, Lance Bower

President Art Conklin called the June 2, 2015 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:30am. The meeting was held at the Oakes Armory with six board members and two guests present.

⇒ **Guests:**

▪ **Llayce Gebhardt: Tiny Tornadoes**

- Llayce gave an update on where they are sitting at the present time.
- Summer is a big transition time as they lose students and pre-school but gain other students.
- They add staff in the summer to take students to the pool etc.
- Safety officials have been at the facility and have given them a list of things that need to be done to the building. The building is the hitch in this process.
- Repairs: wait and see what is happening
- Could OEI continue with help throughout the summer months?
- **M(Schnell)S(Zetocha)P: to continue assistance at the same rate throughout the summer months of July, August, September.**
- O'Brien will contact them (this was done via a phone call on 6-2-2015)

▪ **Lance Bower**

- Project #1: Geo-Matoes: Larry Schumacker
 - PACE Loan buydown
 - Build a controlled environmental agriculture to build lettuce in a 30-day harvest.
 - A handout was provided for those gathered.
 -
- Project #2: Two Guys Ready Mix: Lucas Cline and Troy Schumacker
 - Build a concrete plant.
 - Looking to a PACE Loan buydown
 -
-
- O'Brien will write a letter communicating the thoughts of the group which included.
 - Put together a business plan for the projects including final plans/finances/future projections and the dollar amount of proposed OEI portion of the interest buy-down along with the Bank of North Dakota portion
 - Return to present the business plan at an OEI board meeting along with a representative of the lead lender.
 - Also include a note saying Dickey County JDA should be contacted.

⇒ **Secretary's Report**

- **M(Hoelscher)S(Dahlstrom)P: motion to receive and file the minutes of the May 5, 2015 meeting as presented.**

⇒ **Treasurer's Report:**

- **M(Dahlstrom)S(Sitzler)P: motion to receive and file the treasurer's report as printed.**

- Funding Request: Bear Creek Roughriders
 - **M(Hoelscher)S(Dahlstrom)P to donate \$500 as is the tradition.** (a call was made, and a message left for Jessica Quandt as to the amount of the donation -- made 6-2-15)
- Oakes Area Chamber will be tapping into funding: \$3500 – changed to \$2000.
 - Check was signed.
- Note: No funds have been requested for the hanging flower pots and the DSLRA has not been used as a pass through for funding
- Gaming:
 - Report: M(Dahlstrom)S(Sitzler)P: to receive and file the April gaming report as presented.
 -

⇒ **Projects and updates**

- **Kelsen's Bakery**
 - Dahlstrom gave an update on this business.
 - Asking \$165,000 for the turn-key purchase of the business
 - They continue to bake for the major accounts -- Sweets, Beaver etc.
- Some data has been moved. Some remains.
- Update on Day Care in Oakes
 - Taken care of with Llayce as a guest presenter.
- Good Samaritan Society
 - No comments currently
 - Numbers remain the same.
-

⇒ **Community Development Director Report**

- No report currently -- Director Haring was in Philadelphia receiving an award.

Business /keep in mind items.

- Irrigation Testing site
 - Deposit has been made: Dahlstrom will keep OEI informed as to the banking deposits.
- Prairie Printing building
 -
-

Calling for the good of the order and in receiving no further business President Conklin declared the meeting adjourned at 12:40pm.

Respectfully Reported,

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474

Oakes Enhancement. Inc. (OEI)

Date: July 7, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Hoelscher, Schnell, Conklin, Forward, Haring, Zetocha, Sitzler,

Directors Absent: Ulmer, Dahlstrom, Zimmer

Guests:

President Conklin called the July 7, 2015 meeting of Oakes Enhancement, Inc. to order at 11:40am. The meeting was held at the Oakes Armory in Oakes, ND with six directors and no guests in attendance.

⇒ **Guests:** No guests in attendance

⇒ **Secretary's Report**

- **MM(Schnell)S(Hoelscher)P: to receive and file the minutes of the June 2, 2015 meeting as printed and reviewed.**

⇒ **Treasurer's Report:**

- **Report – M(Sitzler)S(Schnell)P: to receive and file the treasurer's report as presented.**
- DSLRA in action with Irrigation Site and Flowerpots-- deposits made with limited expenditures to date.
- Gaming:
 - **M(Forward)S(Hoelscher)P: to receive and file the gaming report as printed.**

⇒ **Projects and updates**

- Kelsen's Bakery
 - Haring gave Dahlstrom a list of questions so this business can be posted on the ND Commerce site
 - No information has been returned.
 - There seems to be an interested party.
 - Miller's has been baking buns.
 -
- Dale Carnegie projects
 - Flower baskets & Barrels
 - Pots had to be re-done. This has been taken care of
 - Housing assistance
 - No new information
- Update on Day Care in Oakes
 - Schnell visited with Sheila Nagel.
 - A meeting is planned.
 - It appears they are doing better.
 - No additional information on the building situation
- Good Samaritan Society
 - No further information –
 - Working on bond

⇒ **Community Development Director Report**

- There seems to be a switching of accounts from one location to another -- which is people moving from apartments purchasing homes. Changing locations
-

Business /keep in mind items.

- Irrigation Testing site
 - See treasurer's report.
- Oakes Motor Sport - the building sale is pending.
- Prairie Printing building
 - Quilt and Sew purchased the building --
 - OEI has not seen any return on the outstanding loan.

There being no further business the meeting adjourned at 12:05pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



Oakes Enhancement, Inc.
July 17, 2015

Much information has been shared concerning the conversations held yesterday with Jay and Nick Harris. It seems they have not met the job creation requirement needed to continue with the

Interest buy down (OEI portion) for the 2015 year of a loan with the Bank of ND. It needs to be pointed out they are in full compliance with requirements in affect at the origination of the loan but changes in federal requirements have caused them to no longer be in compliance. We (OEI) Can offer our support of the interest buy-down agreement in place. This support would be passed on to a Bank of ND committee who manage the loan.

We are asked to show support by passing a motion showing that support. It seems unlikely we can get a face-to-face meeting arranged in time, so I am asking for a possible motion to be considered electronically. Currently, I will accept a motion indicating needed support.
Art Conklin, President

M(Sitzler)S(Schnell) P: with Zetocha abstaining from the voting. Based on the fact Harris Industries, Harris Machine Company and Jay Harris did meet the job creation requirement starting in 2008, OEI would agree to continue the support of the interest buy-down agreement (community portion) for the year (2015) and to be reviewed again annually at the next review date.

Respectfully reported.
Audrey O'Brien, Secretary
Oakes Enhancement, Inc.



Oakes Enhancement, Inc. (OEI)

Date: August 10, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Haring, Forward, Conklin, Schnell, Dahlstrom, Hoelscher, Zetocha

Directors Absent: Ulmer, Zimmer, Sitzler

Guests: Leigh Harris, David Carda

President Conklin called the August 10, 2015 meeting of Oakes Enhancement, Inc. to order at 11:45am. The meeting was held at the Oakes Armory in Oakes, ND with seven directors and two guests in attendance.

Motion (Schnell) – Second (Hoelscher)-Passed: to approve the agenda as presented. Guests were called on to present their topic.

⇒ **Guests:** Dave Carda and Leigh Harris

▪ **Topic:** Nursing Program

- Main health care entities in the area are Lisbon and Oakes.
- 19 students are currently in the enrollment process.
- The program can handle 18 students.
- Program directed to people who have ties to the community and will stay here after the degrees are completed.
- See the attached sheets for additional information.
- Overages – if there are any -- plans are being formulated.
- Clearing house for funds will be the Good Samaritan Society Oakes
- The program is through North Dakota State College of Science

⇒ **Secretary's Report**

- **MM(Dahlstrom)S(forward)P: to receive and file the minutes of the July 2015 meeting as printed and reviewed.**

⇒ **Treasurer's Report:**

- **Report – M(Zetocha)S(Dahlstrom)P: to receive and file the treasurer's report as presented.**
- **Gaming:**
- **Report:** the gaming report was reviewed
 - Gaming is going very well for the summer months.
 - Recent review of games
 - A review was recently completed, and all bookwork was accurate as presented. The only technical glitch was a missing signature on a report page.
-
- **GNDA Membership:**
- **M(Hoelscher)S(Dahlstrom)P: to approve basic membership at \$275.**
- **Funding Request: Nursing Education Program: See above**
- **M(Schnell)S(Dahlstrom)and passed following discussion: to fund this nursing program at the rate of \$5000 per year for three years for a total of \$15,000 -- provided the program remains viable and if there are overages the contributing organizations will be involved in the decisions on how any overages would be used.**
- **Tourism billing**
- **M(Hoelscher)S(Schnell)P: to pay for half of the tourism ad to be matched by the City of Oakes. \$1562.50**

⇒ **Projects and updates**

- Cemetery Road

- This does not seem to be such an issue at the present time and will be reviewed in September.
- **M(Schnell) s(Zetocha) - to match the cities proposal of \$12000 ~~~ contingent upon the passage of city funding.**
- Good Samaritan Society
 - No extra reporting currently

⇒ **Community Development Director Report**

- Tree grant from the North Dakota Forestry Department has been approved.
 - The trees being considered are those along the highway boulevard from railroad track to railroad track.
 - \$10, 000 is the grant and needs to be matched.
 - The city will be looking at various businesses to purchase the tree.
- The National Guard Armory will be vacating the office at the armory by mid-November.
 - There are a few thoughts on the use of the facility.

Business /keep in mind items.

- Irrigation Testing site
 - Moving forward
- Prairie Printing loan
 - Time to send another letter.
- Oakes Bowling
 - Time to send another letter.
- Kelsen's Bakery
 - There are some possible leads on this business.
- DayCare
 - No report currently

There being no further business the meeting adjourned at.

Respectfully reported.

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474



Oakes Enhancement, Inc. (OEI)

Date: September 1, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Hoelscher, Zetocha, Schnell, Conklin, Forward, Ulmer, Haring

Directors Absent: Dahlstrom, Sitzler, Zimmer

Guests: Grayson Roney, Llayce Gebhardt

President Conklin called the September 1, 2015 meeting of Oakes Enhancement, Inc. to order at 11:40am. The meeting was held at the Oakes Armory in Oakes, ND with seven directors and two guests in attendance. **Motion (Schnell) – Second (Hoelscher)-Passed: to approve the agenda as presented.** Guests were called on to present their topic.

⇒ **Guests:** Llayce Gebhardt

▪ **Topic:** Tiny Tornadoes

- Researching raising the rates -- about \$10 per week. A \$.33 per hour increase for the 5-day kids.
- Pre-school raised from \$25 to \$30 per week.
- Requesting an extension of the assistance through the end of the year
- Inspectors have been through the building and they have discussed with Matt Hill concerning the changes that need to be done to be re-licensed.
- Lease agreement with Matt is for one year and will expire the first of the year.
- **M(Schnell) S(Hoelscher)P: to continue assistance at the current rate through the end of the year. (October, November, and December)**

⇒ **Guest:** Grayson Roney

▪ **Topic: Eagle Scout Project: Update sign at Cummings Field**

- Electronic signage is desirable and is in the fund-raising process.
- \$13,000 cost for the project
- Park board is in favor of the project.
- **M(Zetocha)S(Hoelscher)P: to donate \$2,000 to this project with funds coming from the Charitable Trust Account. A stipulation is that Grayson can return for additional funding if he comes up short.**

⇒ **Secretary's Report**

▪ **MM(Forward)S(Schnell)P: to receive and file the minutes of the August 2015 meeting as printed and reviewed.**

⇒ **Treasurer's Report:**

▪ **Report – M(Schnell)S(Forward)P: to receive and file the treasurer's report as presented.**

▪ **Gaming:**

- **Report:** the gaming report was reviewed
 - Gaming is going very well for the summer months.
 - **M(Hoelscher)S(Schnell)P: to accept the gaming report as printed.**
- Raise request.
 - **M(Forward)S(Schnell)P: to increase the gaming manager's wages from \$45 per day to \$50 per day.**

⇒ **Projects and updates**

▪ Cemetery Road

- State said No to the project.
- A new grant application will be filed.

▪ Good Samaritan Society

- Schnell has been in conversation with Carda.
- A few aids have been hired.

⇒ **Community Development Director Report**

- Haring stated she receives listing of grants available to communities and pursues those where the city could meet the criteria and be beneficial to Oakes as a whole.

Business /keep in mind items.

- Embroidery Creations is up for sale -- \$55,000.
- Irrigation Testing site
 - No new report
- Prairie Printing loan
 - Bring to the next meeting for review.
- Kelsen's Bakery
 - Was put out throughout the state via the Department of Commerce.
 - Continue to work with some parties.
- Oakes Bowling
 - Bring to the next meeting for review.
- DayCare: See Above: Guests
- Insurance on funds deposited in banks - are funds protected.
 - \$250,000 is the max.
 - Do we need to have pledges to cover deposited amounts over \$250,000?
 - Zetocha made the presentation. He has done research.
 - There are options to look at and decide.
 - Do not need to act upon this today – further exploration and Zetocha will present again at the next meeting.

There being no further business the meeting adjourned at 12:40pm.

Respectfully reported.

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI) met electronically on September 14-16, 2015 with the following participating in the communications:

- Art Conklin
- Karla Hoelscher
- Shawn Ulmer
- Jeff Forward
- John Zetocha
- Steve Dahlstrom

Action taken:

Motion Made (Conklin) second (Hoelscher) and passed to cash in First State Bank CD 5301758 which matured on September 10, 2015 and to reinvest the entire original amount of \$5,000.00 plus interest at First State Bank for 12 months with an interest rate of .34% APY.

Signing on this CD will be the OEI President and secretary: Conklin and O'Brien.

NOTE: Dahlstrom abstained from voting.

Respectfully Reported,

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



Oakes Enhancement, Inc. (OEI)

Date: October 6, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Conklin, Schnell, Hoelscher, Zetocha, Ulmer, Sitzler

Directors Absent: Haring, Zimmer, Dahlstrom, Forward

Guests: Dani Dahlstrom –

Meal: Prepared and served by the staff of the Career and Technology Center

President Conklin called the October 6, 2015 meeting of Oakes Enhancement, Inc. to order at 11:30am. The meeting was held at the Oakes Armory in Oakes, ND with six directors and no guests in attendance.

⇒ Items tabled from September:

- **Deposit insurance**
 - **Zetocha covered this topic.**
 - Repurchase agreement would be a recommendation as it allows more flexibility in using the funds.
 - CDAR is another option but that moves the dollars to an outside organization.
 - Leave as it.
 - 4th choice is to move to another institution.
 - **M(Schnell)S(Ulmer)P: to enter into the re-purchase agreement with Starion where the amount changes as the dollar amount invested at Starion changes.**
- **Outstanding loans**
 - Discussion was held concerning not entering any more loans – but instead giving grants only.
 - Oakes Bowling
 - Irrigation City
 - Prairie Printing
 - Other Loans: Kelsen's, Kim & Doug Schmit and Oakes Housing
 - M(Sitzler)S () P: To write all the loans off -- died for lack of a second.
 - **M(Hoelscher)S(Schnell)P: to send a letter to Oakes Bowling stating a \$700 payment would satisfy their loan in full and to write off (not actively pursue) other outstanding loans.**

⇒ **Guests:**

- Dani Dahlstrom: not in attendance at the meeting

⇒ **Secretary's Report**

- **M(Schnell)S(Zetocha)P: to receive and file the minutes of the September 2015 meeting and e-meeting as printed and reviewed.**

⇒ **Treasurer's Report:**

- **Report – M(Schnell)S(Sitzler)P: to receive and file the treasurer's report as presented.**
- **Funding request for Tornado Way: presented by Karla Hoelscher.**
 - **M(Zetocha)S(Schnell)P: to donate to this project the same as last year with funds from the Charitable Gaming Account. (\$2,000.00)**
- **Funding request from Sargent County**
 - **M(Zetocha)S(Sitzler)P: to donate \$500 to this project (purchase of a flash freezer for the Sargent County Senior Citizens)**
 - **NOTE FROM NOVEMBER MEETING CHANGING THE AMOUNT TO \$300**

- **M(Dahlstrom)S(Schnell)P: to have the minutes of the October 6th meeting changed to reflect the change from \$500 to the requested \$300. The requested amount was found after the meeting.**

■

■ Gaming:

- **Report:** the gaming report was reviewed
 - Gaming is going very well.
 - **M(Sitzler)S(Hoelscher)P: to accept the gaming report as printed.**

⇒ **Projects and updates**

- Karla reported that Job Service could be cutting services.
- Letters of support for the local Job Service are needed.
- Hoelscher will tell us when a letter should be sent and giving facts for items to include in the letter.

⇒ **Community Development Director Report**

- No report currently.

Business and items to keep in mind:

- Irrigation Testing site
- Good Samaritan Society Oakes
- Kelsen's Bakery
- Embroidery Creations

There being no further business the meeting adjourned at 12:25pm to have lunch following a presentation by members of the Career and Technology Center. Four Career and Tech Center Staff members served a wonderful lunch to OEI Board members in the "Pay It Forward" program.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474



Oakes Enhancement, Inc.
PO Box 365
Oakes, ND 58474-0365

Oakes Enhancement, Inc. (OEI)

Date: November 3, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Hoelscher, Schnell, Dahlstrom, Conklin, Forward, Ulmer, Haring, Zetocha,

Directors Absent: Sitzler, Zimmer,

Guests: Tracey Domine and Lori Domine

President Art C

⇒ **Guests:**

- **Tracey Domine and Lori Domine**
 - Dakota Plains was closing so Tracey is purchasing.
 - 3 current employees along with Lori and Tracey
 - Need lead lender and business plan.
 - Domine is in the early stages of taking on this business so he wants to gather more information on what all is involved and where he is coming into this process.

⇒ **Secretary's Report**

- **M(Schnell)S(Hoelscher)P: to receive and file the minutes of the October 6, 2015 meeting as printed.**
- Correspondence: Thank you from Sargent County – note change to \$300 as per the request form found later
- **M(Dahlstrom)S(Schnell)P: to have the minutes of the October 6th meeting changed to reflect the change from \$500 to the requested \$300.** The requested amount was found after the meeting.

⇒ **Treasurer's Report:**

- Update on Oakes Bowling paid in full. A letter was sent.
- **M(Schnell)S(Dahlstrom)P: to receive and file the treasurer's report as printed.**
- Gaming:
 - Report: The report was reviewed, and it was mentioned Rudy's is not opening until 4pm. This makes for an extra trip for Eyvonne.
 - **M(Dahlstrom)S(Hoelscher)P: to receive and file the report as printed.**
 - Games were reviewed for the July through September quarter. Couple of small errors that do not affect the reports.

⇒ **Projects and updates**

- Pay it Forward --
 - Entities thought of for the next group.
 - **M(Schnell)S(Zetocha)P: to Pay it forward to the Oakes Park Board. Meal and donation of \$5,000 from the Charitable Trust Fund will be the OEI's way of showing support for all the Park Board does.**
- **Harris employment:**
 - Employment is down -- The community remains behind this company.
 - Zetocha explained the situation and all is currently in compliance with the employment numbers.
- **Tiny Tornadoes**
 - Zetocha reported - Tiny Tornadoes continue work to get all the paperwork done for their not-for-profit status and they continue updates to the facility.

- Is the city willing to be a fiscal sponsor so donation funds can go through them until the 501C3 can be obtained. It seems agreeable for them to be the vehicle for grant funds to pass through until 501C3 status is obtained.
- Is OEI willing to pay the fee for them to file for the 501C3.
- **M(Hoelscher)S(Schnell)P: to pay the application fee for their 501C3.**

⇒ **Dahlstrom Reporting:**

- Dahlstrom is looking at 4 PACE loan buydown applications.
 - D. Dahlstrom, Kustom Machine, Hills, Total Home

⇒ **Community Development Director Report**

- Girl scouts are redoing the sign at Hockenberry Park.
- Eagle Scout project (Grayson Roney) of the sign at Cummings Field – funding has been received/pledged and the phone app for sign usage has been explained.
 - Short funds for landscaping
 - \$13,000 for the sign and then landscaping.

Business /keep in mind items.

- Irrigation Testing site
 - Two more investments have been received.
- Good Samaritan Society Oakes
 - No new information
- Kelsen's Bakery
 - Interest in purchasing the equipment and selling the building.
- Embroidery Creations

There being no further business the meeting adjourned at 12:40 pm.

Respectfully reported.

Audrey O'Brien, Secretary
Oakes Enhancement, Inc.



Oakes Enhancement, Inc. (OEI)

Date: December 1, 2015

Place: Oakes Armory

Time: 11:30am

Directors Present: Schnell, Conklin, Haring, Zetocha, Sitzler, Hoelscher, Forward

Directors Absent: Ulmer, Zimmer, Dahlstrom

Guests: Katie Dahlstrom, Jane Andersen, another lady (Prairie Twisters)

President Art Conklin called the December 1, 2015 meeting of the Oakes Enhancement, Inc. Board of Directors to order at 11:40am. The meeting was held at the Oakes Armory with seven directors present and three guests. **M(Schnell(s)(Zetocha)P: to amend the agenda with the following items: Retirement, Water Assistance, ND Care Community.**

⇒ Guests:

- Katie Dahlstrom representing Prairie Twisters, along with Jane Andersen and another lady.
 - Looking for donations to upgrade equipment.
 - Three mini-tramps and a large tramp
 - Approximately \$10,000 is needed to update equipment.
 - **M(Zetocha)S(Hoelscher)P: to donate \$5000 to the Prairie Twisters Organization for equipment updates.**
 - Twisters started in 1982 -- currently approximately 80-100 kids.
-

⇒ **Secretary's Report**

- **M(Forward)S(Schnell)P: to receive and file the minutes of the November Board of Directors meeting as presented.**
- Correspondence: Thank you for the donation to the Oakes Swimming Pool and a thank you from the Tornado Way committee for the donation

⇒ **Treasurer's Report:**

- Report – **M(Schnell)S(Hoelscher)P: to receive and file the November treasurer's report as printed.**
-
- Gaming:
 - Report: **M(Hoelscher)S(Schnell)P: to receive and file as presented**

⇒ **Projects and updates**

- Tiny Tornadoes: Filing fee update.
 - They continue the process – Sheila Nagel will let us know when they need the filing fee.
- Pay it forward: Random Acts of Kindness
 - Thanks to the board members who were able to attend the presentation to the Oakes Park Board as we Paid it Forward to their board.
 - The park Board will be paying it forward to the Legion Board.

⇒ **Community Development Director Report**

- The Guard will be closing the guard in February.
- Discussion ensued on the uses of the armory and the current City Hall.

Business /keep in mind items.

- Irrigation Testing site
 - Current Balance they have brought in \$31,570.44.

- Good Samaritan Society Oakes
 - No report currently
- Kelsen's Bakery
 - Have an interested party in Hecla.
- Embroidery Creations
 - Dave Swanson is running the business and taking new orders.
-

Additional Agenda Items

- Retirement: **M(Sitzler)S(Forward)P: to continue as we have in the past: 7% of annual wages for Evyonne Steuck and O'Brien**
- Water Assistance; Presented by Sitzler.
 - The guidelines were reviewed.
 - Haring will redraft the guidelines for the upcoming meeting.
- ND Care Community
 - **M(Schnell)S(Sitzler)P: to forward this project to the Legion or VFW -- OEI would be willing to pay for the sign if either entity entered the program.**

There being no further business the meeting adjourned at 12:45pm

Respectfully reported.

Audrey O'Brien, Secretary
 Oakes Enhancement, Inc.
 PO Box 365
 Oakes, ND 58474